

Minutes
FPDC Board of Directors
Monday, November 26, 2018
Municipal League Building
11:30 a.m.

Call to Order at 11:30 – Vice President Shad Ludemann

Board Members Present:

- Dana Iversen
- Lyle Magorien
- Larry Cronin
- Shad Ludemann
- Dr. Joel Price

Board Members Absent:

- Gerad Johnson (excused)
- Becci Scott (excused)
- Chris Maxwell (excused)

Others Present:

- Mayor Gloria Hanson
- Rick Hahn
- Roxanne Heezen
- Sunny Hannum
- Dave Bonde

Review of October 31, 2018 Financials

Dave explained that rent expense and employee benefits on the “Profit & Loss” are both at 100% because they are paid quarterly. Everything else is at or about 80% for the year. One item regarding a payment to Community Garden will be discussed under “New Business” and “Financials” will be revisited if necessary. Three checks have been written on the Revolving Loan Fund to date (including Community Garden).

Larry asked about “Uncleared Transactions” on the “Reconciliation Detail.” These included five items: 2/15/17 Pierre Chamber \$90.00; 5/4/18 Stanley Post 20 \$225.00; 10/19/18 Verendrye \$1,200; 10/19/18 Anderson Nill \$532.50; and Anderson Nill \$228.98. Dave will check with Courtney on these uncleared transactions.

A motion was made by Dr. Price and seconded by Dana Iversen to accept the review of the October 31, 2018 Financials. Motion carried by voice vote.

Review & Approval of October 25, 2018 Board Minutes

A motion was made by Larry and seconded by Dr. Price to approve the October 25, 2018 Board Minutes. Motion carried by voice vote.

Reports:

- **City of Fort Pierre** – Mayor & Staff
 - **Fort Pierre Tree Lighting** - Gloria thanked FPDC and the Downtown Committee for a successful Tree lighting event and for carrying on the annual tradition.
 - **B.I.D. Ordinance Revision** - She asked Rick to explain the revisions to include all campgrounds and B&Bs in the ordinance for the purpose of collecting occupancy tax. Rick said that the ordinance has been redone to show separate sections making it mandatory if they are located in commercial or industrial zones to pay occupancy tax.

- **Inaugural Ad Request** from the Pierre Chamber is being paid for by the Fort Pierre Tourism and a ¼ page ad is planned which will be more of a general Fort Pierre ad.
- **River City Transit Issue** – Gloria is meeting tomorrow with Pierre and River City Transit about their proposed discontinuing late night-early morning service due to funding shortages. It is costing them \$8 a ride for school kids and they only collect a \$1 fee so are considering cancelling school rides. Dr. Price said a lot of kids ride the transit bus so it would be a problem if rides are cancelled.
- **Sales Tax Report** – Roxanne said that year to date through September the BBB tax is down 1.3%; the general Sales Tax is up 3.9% and the Occupancy Tax is up 3.37%.
- **5th Avenue Boat Ramp Request** – Rick said that the Sunset needs a dock that doesn't ice in during the winter and the 5th Avenue Boat Ramp would be ideal. GFP is requiring the CORPS to do an environmental impact study which will cost \$2,500-\$7,000. The City plans to use the \$3,800 in concessionaire fees the riverboat is required to pay them; Fort Pierre Tourism has committed \$1,500; Caleb Gilkerson \$1,000 and the balance of the cost, not exceeding \$1,000, FPDC is being asked to pay.

- **Fort Pierre Tourism & Promotion** – Chris Maxwell
No Update. Have not met since last report.

- **Stanley County Fairgrounds** – Scott Deal
Dana said things had slowed down for the year and they will resume exterior work in the spring.

- **Fort Pierre Recreation Association** – Todd Bernhard
No Report

- **Board Committees:**
 - **Housing** – Rick is ready to send out four condemnation letters. One of the owners has since started his own demolition. These are residences that have been vacant over 6 months (years, in this case) and are designated "vacant." If they have no utilities, they are designated "dangerous." He will begin working on commercial buildings next.
 - **Business Resources & Retention** – Shad said the committee met on November 13th without a quorum present.
 - They discussed the "**Sunset**" **5th Avenue Request** and the consensus had been that the Sunset was valuable to the community. Their consensus was based on that and Caleb's financial commitment to the project and 4% of gross revenue return to the City. Rick said Interstate Engineering has drafted the dock plans.
 - Rick reported that **Casey's General Store** will begin construction in the spring and Yellowstone Street will need upgrading. Bid letting is open until 5 p.m. today for engineers for that project. Construction is usually a three month process and Casey's hopes to be open by 4th of July.
 - In the process of planning the **Bridge Project**, the DOT analyzed the stoplight at the intersection of Hwy 14/34 and found that it needs to be redesigned to accommodate long trucks. Dave said Dakota Prairie Bank has concerns about access to their business and Rick said that is in his plans.
 - **Education Committee:**
Dr. Price asked if a survey had ever been done to determine what businesses saw as needs for Fort Pierre. Dave responded that a workforce related survey had been done in the past. Dr. Price said he would develop a survey to assess community needs for Sunny to send electronically to the FPDC membership. He is meeting with CUC tomorrow regarding the same issue.
 - **Downtown Development Committee:**
Sunny said the group is still meeting the first Thursday of each month and had a good response from volunteers to put up tree lights on Main and Deadwood. Becci Scott and Kathy Heiss had a group of ladies assist in making new decorations for downtown street lights and left over decorations were given to Pat Duffy to decorate for the Tree Lighting event which was successful again this year. A good turnout of 100+ helped to raise \$550 towards utilities for needy residents (\$50 each for 11 residents).

New Business:

1. **2019 Fix Up, Clean Up Grants** – The Executive Committee had recommended that the Fix Up Grants not be repeated in 2019 due to several of them not being completed in the calendar year they are supposed to be done. Instead, the consensus was to revisit the program in another year and make changes to make it more successful. Shad recommended that the \$27,000 Revolving Loan Fund be increased to its original goal of \$100-200,000 so it could be ready to accommodate individuals needing business loans. Currently, one is pending that would deplete the fund. Gloria questioned whether a grant should even be considered a loan.

A motion was made by Dana and seconded by Larry to not approve the Fix Up Grants for 2019 based on the Executive Committee recommendation. Motion carried by voice vote.

Dave suggested that the RLF funds could still be used for special community projects and the 2018 loans that had requested carry over to 2019 would be granted their request.

2. **Double Payment to Community Garden Project** – Dave acknowledged that he had requested the bank to write a check for \$1,000 to Community Garden from the RLF fund at a time when he was requesting checks for other projects. A check had already been written to Community Garden for \$1,000 from FPDC's general account. The RLF fund check resulted in a double payment. He recommended that the second payment be considered a 2019 challenge grant to help Community Garden build the fence needed.

A motion was made by Larry and seconded by Lyle to approve the 2019 payment for Community Garden. Motion carried by voice vote.

3. **Inaugural Ad Request** – Gloria said this ad is being taken care of by Tourism Council and a ¼ page ad is already being designed for that purpose. It will be a general promotion ad for Fort Pierre.

Old Business:

1. **2018 Fix Up, Clean Up Grant Update** – Dave said that four grants had been approved for 2018 and one had been paid to date. The others have requested a carry over to 2019 by letter.
2. **Environmental Impact Study Request for 5th Street Marina "Sunset" docking** – Dave recommended that any payment to the project not exceed \$1,000. With current funding support already in the amount of \$6,300 from other sources (see City Report) the cost of the \$7,000 study should be covered.

A motion was made by Lyle and seconded by Dr. Price to comply with the request to not exceed \$1,000 with a final vote being taken by the full board after the first of the year. Motion carried by voice vote.

Other Items of Interest:

- The new hotel will be under construction in the spring.
- McClellands has been purchased by Brule Harvesters and they are remodeling the building for offices and a Harvester mini museum.
- The lot next to Independent Insurance Agents on Teton Island has an interested buyer
- Dave will have surgery tomorrow, November 27th, and will be recovering the remainder of the week.

Adjourn:

A motion was made by Dana and seconded by Dr. Price to adjourn the meeting. Motion carried by voice vote.

Next Meetings:

- **Executive Committee: Thursday, December 20, 2018 at 11 a.m. at the Log Cabin**
- **Full Board Meeting: Thursday, December 27, 2018 at 11:30 a.m. at the Municipal League**