

FORT PIERRE CITY COUNCIL  
 APPROVED MINUTES  
 REGULAR MEETING  
 Monday, February 3, 2020

The regular meeting of the Fort Pierre City Council was called to order by Mayor Hanson at 6:30 pm. Members present for Roll Call were Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram. Officials present were Cromwell, Hahn, Heezen, Thorson, and Tibbs.

**Approval of Agenda.** Weisgram moved and Bernhard seconded to approve the agenda. Motion passed on Voice Vote.

**Conflict of Interest Declarations.** No Conflict of Interest Declaration was declared.

**Reports.** 1.) Hanson informed council that the Annual District meeting for the South Dakota Municipal League is in Philip on 3/31/20. 2.) Heezen reported that the 2018 Audit report had been accepted by Legislative Audit and she is currently working on the 2019 annual report. 3.) Heezen informed council that all the incumbents had taken out petitions and the election would be on 4/14/20 if we have one. 4.) Hahn reported the riverboat had been rescued out of the Bad River with no damage to our facility and is currently on land at the Bad River boat dock where the owner will start repairs on it to get it in working condition. 5.) Hahn informed council the first meeting with COE on the flood proofing plan went well and Thorson and Heezen gave them valuable information from past flood experience. 6.) Hahn reported to council that he and staff are working with DENR to define a plan and what steps are needed in the future for the lagoons. 7.) Hahn informed council that there will be a public informational meeting on 2/19/20 to determine signing needs for Stanley County including the City.

**Consent Calendar.** LaRoche moved and Kenzy seconded to approve the Consent Calendar items: Minutes: 1/21/20 Meeting; Raffle Permit: Oahe Lady Capitals Hockey Team jersey fundraiser. Motion passed on Voice Vote.

**Res 2020-05 Records Destruction.** The following resolution was presented:

**RESOLUTION NO. 2020-05**

A RESOLUTION AUTHORIZING THE FINANCE OFFICER TO PROCEED WITH THE DESTRUCTION OF RECORDS FOR THE CITY OF FORT PIERRE, SOUTH DAKOTA.

**WHEREAS**, the Finance Officer has determined that the following records have exceeded the required time limitations set in the Office of Records Managements' Record Retention Manual and are no longer of value to the City of Fort Pierre to-wit:

Name	Date	Name	Date
Time Cards and Leave Slips	2013	Census	2000
Time Cards and Leave Slips	2012	2000 Restricting Data	2000
Time Cards and Leave Slips	2010	Swimming Pool Accident report	2007
Bankstatements	2013	Pool Incident report	2004
Bankstatements	2012	Swimming Lesson consent forms	2007
Bankstatements	2011	DENR Pool survey	1996
Bankstatements	2010	Outdoor Pool taskforce	2008
Bankstatements	2009	Press releases for pool	2008
Fireworks Licenses	2008-2013	Surplus of Mobile Home 1402 N Sale Barn Rd	2008
Electrical, Plumbing, Dray Licenses	2005-2011	Surplus of Transformers	2008
Utility Deposit	2011-2013	Sale of Surplus Switchyard Materials	2006
Utility Bill Register	2009-2014	Surplus Sale	2009
Collections	2013	Surplus Sale	2007
Utility Correspondence	2013	Surplus Sale	2002-2009

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Water Samples		May Surplus Sale	2004
Summer Employment Applications	2010-2013	Direct Pay, Collections, Utility Correspondence	2012
Cash Receipts books	2000-2011	Accounts Receivable	2011- 2012
Accounts Payable	2009-2012	NSF	2011- 2012
Summary Sheets	2009-2010	SD Retirement forms	1990- 1997
SDPAA Insurance		Unemployment Insurance	1990- 1997
Mosquito Grants	2006-2009	Quarterly Federal Tax reports	1990- 1997
Printer Quotes	2000, 2001, 2003	IRS Reports	1995- 1996
Fire Hall Telephone Bills	1998	Workman's Comp	1997
Telephone System Quotes	2008	Payroll Recap	1990- 1993
Animal Control	2010-2012	Audit Reports	2000- 2013

**NOW THEREFORE, BE IT RESOLVED**, that the City Council, in and for the City of Fort Pierre, South Dakota, does hereby authorized the Finance Officer to destroy the records in accordance with the rules and procedures set forth by the South Dakota Bureau of Administration, Office of Records Management.

Bernhard moved and Ricketts seconded to accept Resolution 2020-05 Records Destruction as presented. Motion passed on Voice Vote.

**Bids & Award for Museum Carpentry Project.** The following bids were received for the Museum Carpentry Project: Anderson Construction Inc, \$239,450.00; Quality Construction \$136,500.00; Sharpe Enterprises Inc, \$186,280.00; Krueger Construction, \$191,869.27. Kenzy moved and Weisgram seconded to accept Quality Construction's low bid in the amount of \$136,500 for the Museum Carpentry project. Motion passed on Voice Vote.

**Pay App #1 Verendrye Museum-Mechanical Allied Plumbing.** Cronin moved and LaRoche seconded to approve Pay App #1 for the Verendrye Museum Mechanical project to Allied Plumbing in the amount of \$1,500. Motion passed on Voice Vote.

**Claims.**

All Pro Garage Doors	74.55	Northern Truck Equipment Corp.	910.62
American Medical Response	1,462.50	Pat Duffy Community Center	3,000.00
AT&T Mobility	250.38	Robins Water Conditioning	40.00
Banyon Data Systems	990.00	Running's Supply	24.80
Becky Hurst	13.43	S.D. Department of Health	60.00
Border States Electric Supply	74.42	Sharpe Enterprises	1,848.17
Boyer Trucks Sioux Falls	170.95	Sharpe Enterprises	29,094.12
CenturyLink	277.02	Sioux Valley Environmental	65.00
Christy Lumber	24.00	Stanley County	1,000.00
City of Fort Pierre	389.03	Stanley County	1,000.00
Core & Main LP	352.23	Tieszen Law Office	712.50
Dakota Supply Company	137.64	Tieszen Law Office	650.00
David Vogel	300.00	Tim & Juanita Hughes	1,500.00

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Fastenal Company	49.42	Tim & Juanita Hughes	1,500.00
Fastenal Company	26.12	Tim & Juanita Hughes	600.00
Fastenal Company	12.04	Tim & Juanita Hughes	600.00
Fastenal Company	43.68	Titze Electric	74.49
Gregory Deal	42.82	United Systems Technology	4,131.44
JC Office Supply	245.48	West River/Lyman Jones Rural Water	9,958.50
Locators & Supplies	399.88	Zander Auto Parts & Machine Shop	80.55
Malone Engineering	3,800.00	Zander Auto Parts & Machine Shop	24.66
Malone Engineering	2,275.00	Zander Auto Parts & Machine Shop	425.99
		Total	68,711.43

Cronin moved and Weisgram seconded to pay the claims as presented. Motion passed on Voice Vote.

**Executive Session.** Ricketts moved and Kenzy seconded to enter into Executive Session at 6:43 pm pursuant to SDCL 1-25-2(3) to discuss Legal/Contractual Matters. Mayor Hanson declared an end to Executive Session at 7:03 pm.

**Adjournment.** Mayor Hanson adjourned the meeting at 7:03 pm.

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Gloria Hanson, Mayor

ATTEST:  
(SEAL)

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Roxanne Heezen, Finance Officer