

FORT PIERRE CITY COUNCIL  
APPROVED MINUTES  
REGULAR MEETING  
Monday, February 16, 2021

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson at 6:30 pm. Members in attendance for Roll Call were Bernhard, Cronin, Kenzy, Ricketts, and Seiler. Rathbun was absent. Officials in attendance were Cromwell, Hahn, Heezen, Thorson, and Tibbs. Meeting was held via Zoom and in-person all motions are recorded as roll call votes.

**Approval of Agenda.** Seiler moved and Kenzy seconded to approve the agenda. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts, and Seiler all voting aye.

**Conflict of Interest Declarations.** No Conflict of Interest was declared.

**Reports.** 1.) Hanson informed council the Finance Committee had met with Toby Morris to discuss a Residential TIF to encourage construction of affordable housing. They are gathering further information through a housing study. 2.) Heezen reported to council on the 2020 collection of sales tax which was up 7.2 % YTD and \$170,000 above projected budget amount. BBB for the year was down 3.64% YTD and was under budget but spending was adjusted mid-year to accommodate short fall. The Occupancy tax was down 6.79% for the year. 3.) Heezen informed council that petitions are due 2/26/2021. 4.) Hahn reported to council that the parts to repair the lighting for the Bad River Pedestrian Bridge should arrive next week. 5.) Hahn informed council there has been a meeting with SDDOT on the Hwy 14/83 Intersection lanes and lights. 6.) Hahn reported he had received a news release from MRES that SPP declared an Energy Emergency Alert Level 1 directing its member companies to issue public conservation appeals. 7.) Thorson informed council that he was contacted by MRES on Sunday afternoon and they requested the City activate our Generation Station at midnight on Sunday until further notice. All three generators are operating and producing 2 MW/generator. The City is currently only using 5 MW and the extra MW is going out on the system. 8.) Cronin asked if a meeting for the alleys had been scheduled. Hahn said one would be scheduled in the next couple weeks.

**Consent Calendar.** Cronin moved and Seiler seconded to approve the Consent Calendar: Minutes-2/1/21. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts, and Seiler all voting aye.

**Public Hearing.** Mayor Hanson called a public hearing at 6:42 pm to get public input on the Temporary Liquor License at the Casey Tibbs Rodeo Center for an event on 2/17/2021. She asked for proponents to the license. She heard none. She asked for opponents to the Temporary Liquor License. She heard none. Hearing no further comments, Hanson declared an end to the public hearing at 6:44 pm. Seiler moved and Kenzy seconded to approve the Temporary Liquor License at the Casey Tibbs Rodeo Center for an event on 2/17/2021. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts, and Seiler all voting aye.

**Bids and Award for Lagoon Improvements-Equipment (authorized 1/1/21).** Seiler moved and Ricketts seconded to approve the bid from Triple Point for Lagoon Improvement Equipment in the amount of \$1,098,800. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts, and Seiler all voting aye.

**Set meeting of Local Review Board for March 15, 6:00 pm.** Ricketts moved and Cronin seconded to set the meeting of the Local Review Board for 3/15/2021 at 6:00 pm at the SD Municipal League Conference room (208 Island Drive). Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts, and Seiler all voting aye.

**Set Public Hearing for My Place-Retail (on-off sale) Wine and Cider Lic.** Bernhard moved and Kenzy seconded to set a public hearing for the My Place Retail (on-off sale) Wine and Cider License for 3/1/21 at 6:35 pm. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts, and Seiler all voting aye.

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**Set Public Hearing for My Place-Retail (on-off sale) Malt Bev & SD Farm Wine Lic.** Seiler moved and Cronin seconded to set a public hearing for the My Place Retail (on-off sale) Malt Beverage and SD Farm Wine License for 3/1/21 at 6:35 pm. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts, and Seiler all voting aye.

**Pay App #6 Verendrye Museum-Mechanical Allied Plumbing.** Seiler moved and Bernhard seconded to approve Pay App #6 for the Verendrye Museum Mechanical Bid to Allied Plumbing in the amount of \$15,690. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts, and Seiler all voting aye.

**Res 2021-04 Records Destruction.** The following resolution was presented:

**RESOLUTION NO. 2021-04**

A RESOLUTION AUTHORIZING THE FINANCE OFFICER TO PROCEED WITH THE DESTRUCTION OF RECORDS FOR THE CITY OF FORT PIERRE, SOUTH DAKOTA.

**WHEREAS**, the Finance Officer has determined that the following records have exceeded the required time limitations set in the Office of Records Managements' Record Retention Manual and are no longer of value to the City of Fort Pierre to-wit:

**NOW THEREFORE, BE IT RESOLVED**, that the City Council, in and for the City of Fort Pierre, South Dakota, does hereby authorized the Finance Officer to destroy the records in accordance with the rules and procedures set forth by the South Dakota Bureau of Administration, Office of Records Management.

**RECORDS FOR DESTRUCTION**

<b>Name</b>	<b>Date</b>	<b>Name</b>	<b>Date</b>
Fireworks licenses	2007-2014	Affidavit of Publication Notice	1989-1990
Utility Deposit	2014	Malt Beverage Licenses	1985-1990
Liquor licenses	2008-2014	Liquor licenses	1985-1990
Malt Beverage Licenses	2008-2014	Gen Contractor, Electric, Plumbing, Dray Licenses	1982-1991
Video Lottery Licenses	2010-2014	Misc Billing Utilities	1989-1991
Temporary Liquor Licenses	2008-2014	NSF	1991
Dray, Electrical, & Plumbing Licenses	2013-2014	Fireworks licenses	1991
Time Cards	2014-2015	Clean up Day Waivers	1989
Utility Bill Register	2014	Budget Working Papers	1986-1989
Bank Statements	2014-2015	Annual Report working papers	1983-1988
MRES Rebate Applications	2011-2015	Audit Reports	1970-1986
Legal Opinions	1979-1989	Summary Sheets	2013
Special Assessment Delinquent Certifications	1995-1989	Inactive Contracts leases Prior	1986
County Remittance Sheets (Taxes)	1995, 1996	Accounts Receivable	1980-1988
Affidavit of Publication Notice	2002-2009	Bad Debts	1980-1987
Worker's Comp Claims	2000-2011		

Cronin moved and Kenzy seconded to approve Resolution 2021-04 as presented. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts, and Seiler all voting aye.

**Summer Tractor Rental.** Thorson explained this is the standard form for summer leases on tractors from Grossenburg Implement. A 100 horsepower tractor at \$.22/hp is usually used on the big mower during the summer. Bernhard moved and Ricketts seconded to approve the Summer Tractor Rental agreement from Grossenburg Implement. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts and Seiler all voting aye.

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**Claims.**

American Medical Response	1,462.50	JC Office Supply	144.98
Animal Clinic of Pierre	100.00	Joey Montana	26.00
Ashley Lundy or Evan Christy	117.26	Lynn's Dakotamart	14.76
Avera Occupational Medicine - Mitchell	219.10	Lynn's Dakotamart	8.07
Bartlett & West	21,488.40	Lynn's Dakotamart	5.38
BlackStrap Inc.	1,982.99	MicroFix	105.00
Border States Electric Supply	479.03	MMUA	375.00
Border States Electric Supply	877.68	Morris	848.60
Capital Journal	325.43	Pollard Water	740.75
Capital Journal	202.80	Resco	1,400.98
CenturyLink	92.28	Running's Supply	37.77
Christy Lumber	15.00	S.D. Bureau of Administration	51.60
Christy Lumber	30.80	S.D. Department of Environment and Natural Resourc	138.00
City of Fort Pierre	464.13	Servall	65.41
Core & Main LP	84.65	Snap-On	35.75
Core & Main LP	55.75	South Dakota One Call	152.25
Country Carpet & Flooring	5,225.00	WESCO	598.44
Cues	12,519.00	WESCO	169.79
Dakota Pump & Control Co.	664.43	West River/Lyman Jones Rural Water	10,932.15
Dakota Supply Company	111.90	Zander Auto Parts & Machine Shop	25.37
Dakota Traffic Services	250.00	Zander Auto Parts & Machine Shop	143.58
G&R Controls	339.37		
Graham Tire Pierre	667.00	Total	63,794.13

Payroll related/misc payments for Jan 2021 to be approved 2/16/21:

American Family Insurance	1,375.60	Optilegra	190.18
Accounts Management	100.00	Payroll	60,372.67
vera	14,641.10	S.D. Retirement System	10,508.54
City of Fort Pierre	756.00	S.D. Supplemental Retirement Plan	3,225.00
Delta Dental	1,277.40	S.D. UI	50.11
EFTPS - Internal Revenue Service	23,394.17	United Way	207.80
Kansas City Life	89.42		
Office of Child Support Enforcement	580.00	Total	116,767.99

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Jan 2021 ACH Payments for Council Approval 2/16/21:

Avera	14,641.10	S.D. Department of Revenue	12,587.55
Capital Area Refuse	380.50	FNB	8,241.40
City of Fort Pierre	-	WEX	1,953.67
Envirotech	874.50	Wells Fargo	3,688.73
MDU	395.75	West Central	195.67
Missouri River Energy Services	133,399.42	Total	176,358.29

Cronin moved and Kenzy seconded to pay the claims as presented. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts and Seiler all voting aye.

**Adjournment.** Mayor Hanson adjourned the meeting at 7:08 pm.

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Gloria Hanson, Mayor

ATTEST:  
(SEAL)

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Roxanne Heezen, Finance Officer