

FORT PIERRE CITY COUNCIL
APPROVED MINUTES
REGULAR MEETING
Monday, March 17, 2025

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson at 6:00 pm. Members in attendance for Roll Call were Bernhard (Zoom), L Cronin, R Cronin, Deal, Iversen, and Kenzy. Officials in attendance were Scheibe, Fergen, Heezen, Powell, and Tibbs. Meeting was also held via Zoom.

Approval of Agenda. L Cronin moved and Kenzy seconded to approve the agenda as presented. Motion passed on Voice Vote.

Conflict of Interest Declarations. No Conflict of Interest was declared.

Reports. 1.) Hanson reported to council the information that DOT has shared with her. The grading on the Bridge Plaza will begin the last week of April, scheduled to wrap up first part of August (tentative, dependent on weather). She has been invited to participate in the ribbon cutting of the bridge at 1:00 pm on Tuesday 3/25 and she invited the council members to join her. She hoped that everyone had a chance to witness the demolition blast of the old bridge this morning. 2.) Hanson informed council that Morris Inc, has pulled their request for a Conditional Use Permit from Planning and Zoning for the temporary placement of an asphalt plant. 3.) Western Dakota Rural Water Systems has asked to meet with their engineering team. She will involve an engineer from Bartlett and West. 4.) Hanson reported to council there is a meeting with DOT this week regarding the planned work on the Bad River Bridge. 5.) Hanson invited the council members to attend the District SDML meeting, hosted by Fort Pierre, at Drifter's from 6-8 pm on 4/3. It will include a meal and the outcome report on legislative bills affecting municipalities. 6.) Hanson thanked all the members for participating in the interviewing of the Public Works Director candidate, she will not be recommending him for hiring at this time. 7.) Heezen reported that sales tax for January was up 11.9% and BBB for January was up 15.16%. 8.) Heezen reminded council that the election is on 4/8 from 8 am CDT to 8 pm CDT. 9.) R Cronin talked about the Maintenance Yard project. 10.) Iversen informed council that Trader Days/Turkey Races is now its own official committee. The dates this year are 8/8 and 8/9. 11.) Fergen reported there will be 17 stumps to grind and will be putting the Bad River boat ramp in the end of April.

Consent Calendar. R Cronin moved and Kenzy seconded to approve the Consent Calendar: Minutes: 3/3/25 Council Meeting. Motion passed on Voice Vote.

Proclamation-March 2025 Developmental Disabilities Awareness Month & Traumatic Brain Injury Month. Hanson read and presented a Proclamation proclaiming March as the 2025 Developmental Disabilities Awareness and Traumatic Brain Injury Month to Cole Uecker, Executive Director of Disability Rights South Dakota. He thanked the Fort Pierre Community for their support.

Steve Steele-SC Gold Program and Boys & Girls Club of the Capital Area. Steve Steele, SC Gold Program and Boys & Girls Club of the Capital Area director, gave an update on the SC Gold Program to Council. There are currently 67 kids daily, they have done over 100 hours of community service such as Feeding SD, packing meals for Meals on Wheels, and are working on a garden spot in the Community Garden for the experience of growing their own food. The program recently received the 21st Century Five Year Grant for the third time.

Resolution 2025-04 Records Destruction. The following was presented:

RESOLUTION NO. 2025-04

A RESOLUTION AUTHORIZING THE FINANCE OFFICER TO PROCEED WITH THE DESTRUCTION OF RECORDS FOR THE CITY OF FORT PIERRE, SOUTH DAKOTA.

WHEREAS, the Finance Officer has determined that the following records have exceeded the required time limitations set in the Office of Records Managements' Record Retention Manual and are no longer of value to the City of Fort Pierre to-wit:

Cash Receipts Journal	2015-2018
Time Cards	2016-2019
Accounts Payable	2016-2019
Bill Register	2017-2019
Summary Sheets	2017-2019
Sales Tax	2016-2019
Bank Statements	2016-2019
W-2 Statements	2014-2019
Utility Deposits	2015-2019
Accounts Receivable	2013-2019
NFS	2014-2019

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Petitions 1986-2023
MRES Rebate Forms 2016-2019

NOW THEREFORE, BE IT RESOLVED, that the City Council, in and for the City of Fort Pierre, South Dakota, does hereby authorized the Finance Officer to destroy the records in accordance with the rules and procedures set forth by the South Dakota Bureau of Administration, Office of Records Management.

Iverson moved and R Cronin seconded to approve Resolution 2025-04 Records Destruction as presented. Motion passed on Voice Vote.

Resolution 2025-05 Bad Debt. The following was presented:

RESOLUTION NO. 2025-05

A RESOLUTION TO AUTHORIZE THE FINANCE OFFICER TO ELIMINATE CUSTOMER ACCOUNT BALANCES WHEN THE CITY IS UNABLE TO COLLECT THE BALANCE.

WHEREAS, the following customers have an unpaid balance due that is uncollectible,

Name	Balance Due	Account	Reason
Ashley Jacobsen	\$52.60	#265110106	Collections percentage
Nick McGinnis	\$67.30	#411270301	Collections percentage
Angela Sam	\$38.94	#264970001	Collections percentage
Madison Serbousek	\$46.13	#427100004	Collections percentage
Letticia Hammett	\$8.30	#414201001	Collections percentage
Tyshawn & Tanisha Kiyukan	\$54.09	#414310002	Collections percentage
Wendy Nieman & Ken Blocker	\$76.67	#232500003	Collections percentage
Richard Long Fox	\$57.96	#214870003	Collections percentage
Jace McGhee	\$16.78	#265070003	Collections percentage
Marilyn & Larry Prairie Chicken	\$28.30	#264850005	Collections percentage
Luann Hatlstad	\$110.51	#265220005	Collections percentage
Lance & Karmyn Gluhm	\$130.97	#250170001	Collections percentage
Theresa Gabriel	\$14.95	#221890005	Collections percentage

WHEREAS, the above mentioned utility account owners have account balances that the City can no longer collect the balance due to collections percentage, now therefore

BE IT RESOLVED, that the City Council, in and for the City of Fort Pierre, South Dakota, does hereby authorize the Finance Officer to eliminate the above mentioned utility accounts or accounts receivable in their entirety effective March 17, 2025.

Iverson moved and Deal seconded to approve Resolution 2025-05 Bad Debt as presented. Motion passed on Voice Vote.

Fort Pierre Maintenance Yard CCO. Trandon, with Brosz, gave an update on the items from First Dakota Enterprises Inc on the CCO #1 they submitted. Discussion was had on the items presented on the CCO. Deal moved and R Cronin seconded to approve CCO #1 from First Dakota Enterprises Inc for additional grading of the west side of Building C in the amount of \$3,800 and changing the roof color from Galvalume to Patrician Bronze in the amount of \$23,982 for a total of \$27,782. Motion passed on Voice Vote. Trandon will be presenting another CCO, in the future, for windows in the ten shop doors.

Personnel-Authorization to Hire –Street Sweeper & Street/ Utility Maintenance. Heezen informed council applications for Dana Heyd as Street Sweeper and Kaden Montana as Street/Utility Maintenance had been received. She recommend hiring both returning applicants at \$20.80/hour and \$18.05/hour. Iversen moved and Bernhard seconded to hire Dana Heyd at \$20.80/hour for the Street Sweeping position and Kaden Montana at \$18.05/hour as the Street/Utility Maintenance position. Motion passed on Voice Vote.

Authorization to Purchase 2023 Kubota Tractor L2560HST-LE w/Loader (Sourcewell) \$28,915.38. Fergen informed council this was a 35 HP tractor with loader and that it works with current attachments. Iversen moved and R Cronin seconded to authorize purchase of the 2023 Kubota Tractor L2560HST-LE with Loader from Sourcewell in the amount of \$28,915.38. Motion passed on Voice Vote.

Authorization to Purchase 2023 Libpta RTV-X1130WL-H (Sourcewell) \$18,631.13. Iversen moved and Bernhard seconded to authorize the purchase of a 2023 Libpta RTV-X1130WL-H from Sourcewell in the amount of \$18,631.13. Motion passed on Voice Vote.

Authorization to Surplus Equipment for May State Sale: The following list was presented:

Surplus List

1. 328- John Deere 1545 w/3056 hours 72 inch flex deck w/side discharge.
2. 340- John Deere 1570 w/1287 hours 340b- 72 inch deck w/rear discharge.
3. 225- John Deere utility tractor w/4731 hours
VIN# 302AD328573T
4. 336- 1979 trailer w/400 gallon camo tank
VIN# 278 LIS# TRL 2682

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5. 701- Lincoln Arc Welder
VIN# 7841-AR AC405759
6. Stihl weed eaters- quantity 3
7. Maruyama Mist Duster MD1550X
Mosqitoe control larvicide blower
8. Ariens 6 HP walk behind weed trimmer
9. Paint Striper w/Honda motor
10. John Deere pressure washer
11. Snowblower attachment for skid steer Model 2400XL

Iversen moved and Cronin seconded to authorize the Surplus Equipment for the May State Sale as presented. Motion passed on Voice Vote.

2025 Electrical Contractor License-Keller Electric. L Cronin moved and Kenzy seconded to approve the 2025 Electrical Contractor License for Keller Electric. Motion passed on Voice Vote.

School Update for Track & Football Field. Hanson handed out the correspondence that she has had with Dan Baldwin, SC Schools Superintendent, on the new Track and Football Field project. She asked the council if they were in favor getting clear title, surveying, and filing vacations. Then the School District would reimburse the City for all of the costs in exchange for the property. Iversen asked about a clause that the property revert back to the City if the school were to move in the future.

Personnel-Resignation Acceptance & Authorization to Advertise. Hanson informed council that she had received Heezen's resignation letter and a copy was provided to council. Heezen thanked Hanson for the great leadership and opportunities for professional and personal development that she had provided along with appreciation for the support Hanson had provided. L Cronin moved and R Cronin seconded to accept the resignation of Roxanne Heezen as Finance Officer and authorized advertising the position. Motion passed on Voice Vote. Hanson recommended hiring Heezen on a part-time basis until a replacement was found/trained at \$50/hour. R Cronin moved and Iversen seconded to hire Heezen at \$50/hour on a part-time basis until a replacement was found/trained. Motion passed on Voice Vote.

Claims.

CITY OF FORT PIERRE	PETTY CASH - POSTAGE	701.8
AMAZON CAPITAL SERVICES	STEEL BUCKLES	251.6
AUTOMATIC BLDG CONTROLS	2025 CHECKOUT	511
CAPITAL JOURNAL	PROGRESS EDITION	503
BLACK HILLS CHEMICAL & JN	CUST #1775 - MAT	82.98
BORDER STATES ELEC SUPPL	ACCT #5495 - SPLICE KITS	281.52
BROZ ENGINEERING	CITY MAINT BLDG	21,027.50
CAPITAL CITY LINCOLN FORD	REPAIRS - 504	6,686.97
CHRISTY LUMBER INC	LOCKS	15
CLEARFLY	ACCT #SBN109934	241.94
CORE & MAIN LP	ACCT #181667 - VALVES	30,419.01
DAKOTA PUMP & CONTROL CO	SITEMANAGER PANEL	4,675.38
FERGUSON WATERWORKS	CUST #20933 - WATER METERS	3,750.00
FORT PIERRE BID BOARD	OCC TAX - 1/25	7,765.52
FLOYDS KUBOTA	KUBOTA TRACTOR W/LOADER	30,680.80
HOGENS HARDWARE HANK	KEYS	41.86
I & S GROUP INC	PAVENMENT MANAGEMENT PLAN	12,783.10
GROSSENBURG IMPLEMENT INC	FILTERS - 227	106.6
HYDRO-KLEAN LLC	REHAB MANHOLES	10,771.25
JC OFFICE SUPPLY	LABELS, FOLDERS, BOXES, ENVELO	377.65
MATTHEIS PLUMBING	FIX LEAK @CASEY TIBBS	183.41
MENARDS INC	ACCT #33210287 - CAULK	17.52
POLLARD WATER	CUST #55007 - HARNESSSES	407.43
RUNNINGS SUPPLY INC	ACCT #2610162 - IMPACT WRENCH	527.58
RESCO	CUST #11842 - GROUND CABLE	210.22

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ROBINS WATER CONDITIONING	ACCT #94441 - WATER	91.9
ROXANNE HEEZEN	2025 FLEX - BALANCE \$0	2,080.00
SD DEPT OF HEALTH	WASTEWATER TESTING	654
SD MUNICIPAL ELEC ASSOC	2025 CONF - TERRY SCHROER	200
SERVALL UNIFORM & LINEN	ACCT #182406 - TP, PAPER TOWEL	480.98
SECURITY LOCK SERVICE	KEYS	28
STUART C IRBY CO	CUST #114358 - TX	7,480.00
THE PAINT STORE INC	PAINT	61
ZANDER AUTO PARTS	ACCT #14500131 - HOSE	165.66
WEST RIVER/LYMAN JONES	8,488,000 GAL BULK WATER	15,702.80
GRAHAM TIRE	NEW TIRE - 227	417.1
USA BLUEBOOK	CUST #722120 - GAS DETECTORS	4,862.23
DAKOTAMART	TIDE	41.16
MIDCONTINENT COMM	ACCT #375847701	256.46
SCHREIBER ELECTRIC LLC	BAD RIVER PED BRIDGE	1,474.49
COLUMN SOFTWARE PBC	SPEC MTG MIN 1/28/25	113.96
SMALL ENGINE HOUSE.	POLYCUT BLADES	740.55
RED RIVER CONSTRUCTION	NEW DOORS AT SHOP	9,081.65
VESTIS FIRST AID & SAFETY	FIRST AID SUPPLIES	97.17
	CLAIMS TOTAL	177,049.75

L Cronin moved and Kenzy seconded to pay the claims as presented. Motion passed on Voice Vote.

Adjournment. Mayor Hanson adjourned the meeting at 7:11 pm.

Gloria Hanson, Mayor

ATTEST:
(SEAL)

Roxanne Heezen, Finance Officer