

FORT PIERRE CITY COUNCIL  
APPROVED MINUTES  
REGULAR MEETING  
Monday, April 6, 2020

The regular meeting of the Fort Pierre City Council was called to order by Mayor Hanson at 6:30pm. Members in attendance for Roll Call were Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram. Officials in attendance were Cromwell, Hahn, Heezen, Thorson, and Tibbs. Meeting was held via Zoom therefore all motions are recorded as Voice Votes.

**Approval of Agenda.** Cronin moved and Kenzy seconded to approve the agenda. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting ayes.

**Conflict of Interest Declarations.** LaRoche declared a conflict of interest declaration on setting a new date for the postponed April 14, 2020 Election for Ward II Alderman.

**Reports.** 1.) Hanson informed council of the importance of communication with staff in the effort to “social distance” to prevent an outbreak of Covid-19 and the precautions being taken by staff. 2.) Hanson reported to council she has no intention of closing businesses just getting safeguards into effect if the need arises. 3.) Heezen informed council of staffing in the office currently and that we need to make a plan on what the City needs will be for summer staff in the parks, pool, and street, taking into consideration the impact of Covid-19. 4.) Thorson reported to council the “work safe” plans implemented by his staff for precautions related to preventing the spread of Covid-19. If there is an emergency where multiple people are in close proximity, masks will be worn.

**Consent Calendar.** Bernhard moved and Weisgram seconded to approve the Consent Calendar items: Minutes-3/16//20 Meeting. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

**Covid-19 Discussion and Resolution 2020-10.** The following resolution was presented:

**RESOLUTION NO. 2020-10**

**A RESOLUTION DECLARING AN EMERGENCY CONCERNING THE PANDEMIC OUTBREAK OF THE NOVEL CORONAVIRUS (COVID-19) AND PROVIDING FOR RESPONSIVE MEASURES RELATED TO THE OPERATIONS OF THE CITY AND THE PROTECTION OF PUBLIC HEALTH**

**WHEREAS**, the pandemic outbreak of COVID-19, a respiratory illness caused by the novel coronavirus (SARS-CoV-2), has been declared a public health emergency by the World Health Organization, the President of the United States, the Secretary of the U.S. Department of Health and Human Services, the Centers for Disease Control and Prevention, and the Governor of South Dakota; and

**WHEREAS**, the Centers for Disease Control and Prevention recommends certain actions for the prevention and mitigation of community transmission of COVID-19, including social distancing and limitations related to group gatherings; and

**WHEREAS**, SDCL 9-32-1 provides that municipalities “shall have power to do what may be necessary or expedient for the promotion of health or the suppression of disease;” and

**WHEREAS**, the City of Fort Pierre finds that there exists a threat to the public’s health, safety, and welfare necessitating immediate measures to prevent the spread and potential effects of COVID-19; NOW,

**THEREFORE, BE IT RESOLVED**, that the Mayor and City Council hereby declare a public health emergency in the City of Fort Pierre; and

**BE IT FURTHER RESOLVED**, that the Mayor shall have the power to temporarily suspend applicable clauses of the City’s personnel policy or enact other measures as necessary related to City employees in order to allow for alternative work arrangements or schedules to protect the health and wellbeing of city employees and the general public; and

**BE IT FURTHER RESOLVED**, that all City buildings shall be closed to the public, but alternative arrangements shall be made where possible allowing the public to continue the transaction of City business; and

**BE IT FURTHER RESOLVED**, that arrangements shall be made for board members, City staff, members of the media, and the general public to participate electronically or telephonically in all meetings of the City’s public bodies; and

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**BE IT FURTHER RESOLVED**, that the citizens of Fort Pierre, as well as private and non-profit organizations operating in the City, are strongly encouraged to follow CDC recommendations and guidelines related to the COVID-19 outbreak; and

**BE IT FURTHER RESOLVED**, that the Mayor shall have the authority to immediately implement additional emergency measures by written declaration if new information, guidelines, or directives are received by federal or state health authorities necessitating prompt action to prevent the spread of COVID-19; and

**BE IT FURTHER RESOLVED**, that pursuant to SDCL 9-19-13, this Resolution shall take effect immediately upon its passage as it is necessary for the immediate preservation of the public health and it shall continue in effect until further action by the City Council specifically referencing this Resolution.

Ricketts voiced concerns about the statement of personnel matters and wanted careful consideration before any changes are made. Hanson informed him that this is the start of the process to create ordinances to address the CDC guidelines.

LaRoche moved and Cronin seconded to approve Res 2020-10 Declaring an Emergency Concerning the Pandemic Outbreak of the Novel Coronavirus (Covid-19) and Providing for Responsive Measures Related to the Operations of the City and the Protection of Public Health as presented. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

**Utility Bill Payment Arrangement.** Weisgram moved and Bernhard seconded to authorize the Finance Officer to negotiate payment details with individual customers and report back to council at the next meeting. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

**Facility Plan Amendment Proposal-Bartlett&West.** Ricketts moved and Kenzy seconded to approve the Facility Plan Amendment Proposal from Bartlett & West in the amount of \$10,000. Motion passed on roll call vote with Cronin, Kenzy, LaRoche, Ricketts, and Weisgram voting aye and Bernhard abstained.

**Pay App #3-2019 Verendrye Museum Renovation-Mechanical-Allied Plumbing-\$12,200.** Cronin moved and Kenzy seconded to approve Pay App #3 for the 2019 Verendrye Museum Renovations mechanical bid to Allied Plumbing in the amount of \$12,200. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

**Set Public Hearing for On-Off Sale Malt Beverage License-Capital Marine.** Weisgram moved and Bernhard seconded to set a Public Hearing for the On-Off Sale Malt Beverage License for Capital Marine, owner Becci Scott, on 4/20/20. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

**Authorization to Sign & Submit UCF Grant Application to SD Dept of Ag-Resource Conservation & Forestry.** Cronin moved and LaRoche seconded to authorize the mayor to sign and submit the UCF Grant application to the SD Department of Agriculture Resource Conservation & Forestry in the amount of \$5,000. Match can be in-kind with no extra cash outlay. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

**Irv Simmons Interconnection Agreement.** Hahn explained that MRES purchased substation and this is just a replacement agreement with the current owners listed. Ricketts asked about section 17 Risk of Loss and adequate insurance coverage. Heezen will check into this. Ricketts moved and Kenzy seconded to approve the Irv Simmons Interconnection Agreement contingent upon adequate insurance on the Risk of Loss clause. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

**Setting New Date (June) for Postponed April 14, Election-Ward II Alderman.** Heezen reported that the latest possible date the election could be held was 6/30/20 and if an earlier date was selected it could not be postponed again. She also informed council that action would need to be taken in May to extend LaRoche's term and the Election of Officers would be delayed until after the election. Weisgram moved and Ricketts seconded to set a new date of 6/30/20 for the postponed 4/14/20 Election for Ward II Alderman. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts and Weisgram voting aye and LaRoche abstained.

**Public Comments.** 1.) Deb Scheifelbien, on behalf of the Verendrye Board commended contractors and City staff efforts on the Verendrye Museum building renovations. Cronin also expressed his appreciation of the support given

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to the museum. He also appreciated the Mayor and staff's efforts in combating Corvid-19. 2.) Tibbs reported on the progress of getting the AlertSense messaging service operational. 3.) Weisgram asked about the river levels and COE projections for them this spring. 4.) Cronin informed council he felt we needed to enforce the CDC guidelines to minimize gatherings of over 10.

### Claims.

Advance Auto Parts	7.38	Lynn's Dakotamart	53.82
American Medical Response	1,462.50	Maggie Nielson	25.45
AT&T Mobility	364.87	McLeod's Printing & Office Supply	90.93
Banner Associates	5,113.20	MicroFix	572.00
Black Hills Chemical & Janitorial	253.87	MicroFix	80.00
Casey Crawford	74.73	MicroFix	6,059.00
Central SD RSVP	250.00	Morris	318.50
Century Business Products	424.34	Northwest Pipe Fittings	333.82
CenturyLink	276.95	O'Reilly Auto Parts	32.99
Chandler	213.00	Pat Duffy Community Center	3,000.00
Christy Lumber	12.00	Pierre Area Referral Service	500.00
City of Fort Pierre	422.38	Resco	2,960.25
City of Pierre	2,400.00	River Cities Transit	7,500.00
City of Pierre	390.00	Running's Supply	119.98
City of Pierre	1,096.50	Running's Supply	256.96
CommTech	90.00	S.D. Department of Health	280.00
Cues	197.82	SDSU - South Dakota LTAP	450.00
Dakota Supply Company	1,415.76	Stanley County	1,000.00
Dakota Supply Company	72.79	Stanley County Law Enforcement	84,307.00
Dakota Supply Company	274.03	Stuart C. Irby Co.	66.87
Dakota Supply Company	182.11	Tieszen Law Office	1,637.50
Dakota Supply Company	2,254.11	Tim & Juanita Hughes	1,500.00
Federal Express	26.93	Tim & Juanita Hughes	600.00
Fort Pierre Chamber of Commerce	625.00	USA BlueBook	789.00
Fort Pierre Development Corporation	1,250.00	WW Tire Service	19.72
Fort Pierre Development Corporation	15,738.25	Zander Auto Parts & Machine Shop	(16.67)
Fort Pierre Fire Department	22,850.00	Zander Auto Parts & Machine Shop	53.97
Fred Lucero	14.44	Zander Auto Parts & Machine Shop	152.67
JC Office Supply	115.71	Zander Auto Parts & Machine Shop	6.83
Lynn's Dakotamart	3.99	Zander Auto Parts & Machine Shop	80.73
Lynn's Dakotamart	13.65	Zander Auto Parts & Machine Shop	9.99

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Lynn's Dakotamart	6.25	Zander Auto Parts & Machine Shop	70.22
Lynn's Dakotamart	24.48	Zander Auto Parts & Machine Shop	55.96
Lynn's Dakotamart	10.99	Total	170,895.52

Cronin moved and Ricketts seconded to pay the claims as presented. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

**Adjournment.** Mayor Hanson adjourned the meeting at 7:43 pm.

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Gloria Hanson, Mayor

ATTEST:  
(SEAL)

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Roxanne Heezen, Finance Officer