

FORT PIERRE CITY COUNCIL
APPROVED MINUTES
REGULAR MEETING
Tuesday, April 6, 2021

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson at 6:40 pm. Members in attendance for Roll Call were Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler. Officials in attendance were Cromwell, Hahn, Heezen, Thorson, and Tibbs. Meeting was held via Zoom and in-person all motions are recorded as roll call votes.

Approval of Agenda. Kenzy moved and Bernhard seconded to approve the agenda as amended. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler all voting aye.

Conflict of Interest Declarations. No Conflict of Interest was declared.

Reports. 1.) Hanson informed council the clean-up coupons will be included in the newsletter again this year. 2.) Hanson reported on new legislation that will affect the City requiring ordinances to be adopted for the changes: one regarding the City being able to rebate the cities portion of property taxes to encourage development; another regarding medical marijuana; and the other regarding the timeframe for adopting the annual budget. 3.) Hanson thanked the council members that were able to be at the ground breaking ceremony for the new bridge. 4.) Heezen reminded council of the upcoming election on 4/13/2021 voting hours are from 8 am CDT to 8 pm CDT. 5.) Heezen informed council she had advertised summer employment with Job Service, the schools, Capital Journal, and Reminder. 6.) Hahn reported he will be finishing the street and alley project specifications and getting the bid out this week. 7.) Cronin asked if it was a conflict of interest for Heezen to be involved with the election. Heezen informed him she has checked into it and there is no conflict of interest in her performing duties of the person in charge of the election. Her role is more administrative by providing the election workers with the required paperwork and knowledge so they can run an effective polling place. 8.) Seiler asked Heezen if the City was a part of the letter that was sent out by the Stanley County Treasurer with property taxes. Heezen informed Seiler the City did not have any role in that letter.

Consent Calendar. Seiler moved and Bernhard seconded to approve the Consent Calendar: Minutes-3/15/21; Bingo/Lottery Permit-Pat Duffy Community & Youth Involved Center-5/1/21. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler all voting aye.

Public Hearing-Malt Bev & SD Farm Wine License-Dam Store & More. Mayor Hanson called a public hearing at 6:50 pm to get public input on the Dam Store & More Retail (on-off sale) Malt Beverage & SD Farm Wine License. She asked for proponents to the license. Tracy Holzwarth spoke in favor of the license explaining they were addressing the issues from the inspection, getting the necessary licenses acquired, and explained their plans of operation. Hanson asked for opponents to the Retail (on-off sale) Malt Beverage & SD Farm Wine License. She heard none. Hearing no further comments, Hanson declared an end to the public hearing at 7 pm. Seiler moved and Bernhard seconded approval of the Retail (on-off sale) Malt Beverage & SD Farm Wine License contingent on successfully passing the background check, obtaining proper licenses for operation, and addressing the issues from the Public Works inspection. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler all voting aye.

Public Hearing-Transfer of Malt Bev & SD Farm Wine License from T's Tavern to Westside Bar. Mayor Hanson called a public hearing at 7:04 pm to get public input on the transfer of Retail (on-off sale) Malt Beverage & SD Farm Wine from T's Tavern to Westside Bar. She asked for proponents to the license. Ashley Olson, owner of Westside Bar was present and explained she had submitted her background paperwork, was working on proper licensing, and correcting the issues set forth by the Public Works inspection. Hanson asked for opponents to the Retail (on-off sale) Malt Beverage & SD Farm Wine License transfer. She heard none. Hearing no further comments, Hanson declared an end to the public hearing at 7:07 pm. Seiler moved and Bernhard seconded approval of the transfer of Retail (on-off sale) Malt Beverage & SD Wine license from T's Tavern to Westside Bar contingent on successfully passing the background check, obtaining proper licenses for operation, and addressing the issues from the Public Works inspection. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler all voting aye.

Public Hearing-Temp Liquor License Pat Duffy Community Youth Involved Center. Mayor Hanson called a public hearing at 7:09 pm to get public input on the Temporary Liquor License for the Pat Duffy Community Youth Involved Center on 5/1/21 at the Stanley County Fairgrounds for the Race for the Roses fundraising event. She asked for proponents to the license. She heard none. She asked for opponents to the Temporary Liquor License. She heard none. Hearing no further comments, Hanson declared an end to the public hearing at 7:10 pm. Rathbun moved and Kenzy seconded to approve the Temporary Liquor License for the Pat Duffy Community Youth Involved Center on 5/1/21 at the Stanley County Fairgrounds. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler all voting aye.

Executive Session. Seiler moved and Cronin seconded to go into Executive Session at 7:17 pm pursuant to SDCL 1-25-2(3) to discuss Legal/Contractual Matters with legal counsel. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler all voting aye. Mayor Hanson declared an end to Executive Session at 7:29 pm.

Engineering for Residential TIF Design. Hahn explained the possibility of developing a Residential TIF to provide for economical family housing. Stanley Townsite would be the proposed area to develop. Brosz Engineering would be hired to define location and put an estimate together. Fort Pierre Development Corporation has already agreed to pay 50% of the engineering cost. Bernhard moved Cronin seconded to approve the engineering agreement with Brosz Engineering for Residential TIF Design in the amount \$12,540.00 with the City paying \$6,270.00 and Fort Pierre Development Corporation paying \$6,270.00. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler all voting aye.

Personnel-Montana & Pearson certifications. Heezen informed council that Joey Montana had completed training for Wastewater Collection Level III and Shane Pearson has completed training for Wastewater Treatment Level II and were entitled to a \$.60/hour increase in pay. Seiler moved and Bernhard seconded to approve the \$.60/hour raise for Joey Montana (\$29.85) and Shane Pearson (\$25.07). Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler all voting aye.

Expo Parking Lot. Rathbun informed council that the Expo Board will be paying for this project. No action needed by council.

Property Tax Abatement-Ricketts. Roger Fuller, Director of Equalization recommends that Robert Ricketts qualifies for a Tax Abatement on Parcel #9032 for an abandoned/unlivable mobile home and should receive an abatement of \$95.00, \$33.16 being the City’s share to be abated to Ricketts. Bernhard moved and Cronin seconded to approve the Property Tax Abatement to Ricketts in the amount of \$95.00. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, and Seiler all voting aye. Ricketts abstained.

2021 Electrical Contractor License-Black Hills Solar & Dakota Electric. Rathbun moved and Kenzy seconded to approve 2021 Electrical Contractor Licenses for Black Hills Solar and Dakota Electric. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler all voting aye.

Election Workers. Heezen presented council the following election workers for the 4/13/21 election: Ward I- Nancy (Jo) Mikkelson and Gayle Merscheim; and Ward III- Marjorie Gregg and Barb Bonhorst. The proposed rate of pay would be \$15/hour. Bernhard moved and Seiler seconded to approve the Election Workers as presented for \$15/hour. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Seiler all voting aye.

Claims.

A-G-E Corporation	745.00	Missouri Shore Domestic Violence Center	1,250.00
Airtech Heating and Cooling	100.00	Mitch Kleinsasser	46.21
Airtech Heating and Cooling	200.00	Morris	983.85
American Medical Response	1,462.50	Morris	200.00
American Water Works Association	89.50	Northwest Pipe Fittings	122.57

4/6/2021

AT&T Mobility	311.65	Northwest Pipe Fittings	113.50
Automatic Building Controls	410.00	Northwest Pipe Fittings	99.05
Bartlett & West	18,109.95	Northwest Pipe Fittings	78.00
Bottomline Welding	66.60	Overhead Door Company of Pierre	47.68
Butler Machinery Company	66.89	Pat Duffy Community Center	3,000.00
Capital City Campus	1,000.00	Resco	23,346.12
Capital Journal	312.99	River Cities Transit	7,500.00
Carlson Software Inc	395.00	Robins Water Conditioning	12.00
Century Business Products	327.87	Running's Supply	43.62
CenturyLink	289.98	Running's Supply	114.98
Christy Lumber	55.75	Running's Supply	5.59
City of Fort Pierre	134.44	Running's Supply	13.96
City of Fort Pierre	434.19	Running's Supply	262.95
City of Pierre	2,400.00	Running's Supply	81.88
City of Pierre	390.00	Running's Supply	40.65
City of Pierre	1,096.50	Running's Supply	239.35
Dakota Supply Company	61.55	Running's Supply	88.96
Dakota Supply Company	129.20	Running's Supply	27.75
Dakota Supply Company	580.03	S.D. Association of Code Enforcement	50.00
Dakota Supply Company	35.81	S.D. Association of Code Enforcement	50.00
Dakota Supply Company	53.01	S.D. Department of Health	50.00
Dakota Supply Company	159.05	Stanley County	1,000.00
Dakota Supply Company	384.41	Stanley County Law Enforcement	90,331.75
Dakota Supply Company	2,290.02	Stuart C. Irby Co.	67.09
Dakota Supply Company	(35.81)	Stuart C. Irby Co.	315.22
Factor 360 Inc.	691.00	The Right Turn	250.00
Fastenal Company	130.03	The Right Turn	250.00
Ferguson Waterworks # 2516	72.62	Tieszen Law Office	2,307.50
Fort Pierre BID Board	6,587.56	Tim & Juanita Hughes	1,500.00
Fort Pierre Chamber of Commerce	625.00	Tim & Juanita Hughes	600.00
Fort Pierre Development Corporation	15,918.75	Titze Electric	76.53
Fort Pierre Fire Department	24,100.00	TranSource Truck & Equipment	93.93
Future Fort Pierre	1,250.00	United Systems Technology	100.00
G&R Controls	135.00	United Way	93.90
Graham Tire Pierre	138.00	USA BlueBook	458.90

4/6/2021

Graham Tire Pierre	667.00	WESCO	256.50
Lynn's Dakotamart	14.56	WW Tire Service	1,893.66
Lynn's Dakotamart	13.99	Zander Auto Parts & Machine Shop	25.46
Marco Technologies LLC	285.66	Zander Auto Parts & Machine Shop	275.11
Menard	9.94	Zander Auto Parts & Machine Shop	189.79
Menard	137.96	Total	220,787.16

Payroll related/misc payments for Feb 2021 to be approved 4/6/21:

American Family Insurance	1,413.76	Optilegra	190.18
Accounts Management	100.00	Payroll	60,965.49
Avera	14,641.10	S.D. Retirement System	10,519.64
City of Fort Pierre	716.00	S.D. Supplemental Retirement Plan	3,250.00
Delta Dental	1,353.20	United Way	187.80
EFTPS - Internal Revenue Service	21,073.81		
Kansas City Life	89.43		
Office of Child Support Enforcement	580.00	Total	115,080.41

Feb 2021 ACH Payments for Council Approval 4/6/21:

American Bank & Trust	77,099.53	S.D. Department of Revenue	13,044.97
Capital Area Refuse	353.00	FNB	5,413.39
City of Fort Pierre	10,395.35	WEX	1,531.97
Envirotech	754.50	KS StateBank	88,097.36
MDU	412.01	West Central	111.58
Missouri River Energy Services	124,612.57	Total	321,826.23

Cronin moved and Rathbun seconded to pay the claims as presented. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts and Seiler all voting aye.

Adjournment. Mayor Hanson adjourned the meeting at 7:52 pm.

Gloria Hanson, Mayor

ATTEST:
(SEAL)

Roxanne Heezen, Finance Officer