

FORT PIERRE CITY COUNCIL
APPROVED MINUTES
REGULAR MEETING
Monday, April 20, 2020

The regular meeting of the Fort Pierre City Council was called to order by Mayor Hanson at 6:30pm. Members in attendance for Roll Call were Cronin, Kenzy, LaRoche, Ricketts, and Weisgram. Officials in attendance were Cromwell, Hahn, Heezen, Thorson, and Tibbs. Meeting was held via Zoom therefore all motions are recorded as Voice Votes. Bernhard joined the meeting after roll call.

Approval of Agenda. Weisgram moved and Kenzy seconded to approve the agenda as amended. Motion passed on roll call vote with Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting ayes.

Conflict of Interest Declarations. There was no conflict of interest declaration.

Reports. 1.) Hanson informed council that she has been having weekly meetings with the Governor and the latest numbers were 1685 Covid-19 cases in SD with 1,000 in Lincoln/Minnehaha counties, 56 hospitalized, and 7 deaths. 2.) Hanson reported to council that Ord 1041 didn't close businesses, it was designed to set a fair, consistent policy following the CDC guidelines. 3.) Heezen reported that arrangements are being made with individual utility customers, regarding payments as needed. 4.) Heezen informed council that Sales Tax through February was up 14.83% YTD and BBB was up 34% YTD. 5.) Thorson reported that he is working with his staff to be diligent with safety during this time and doing the essential work. The Street Department is working on the roads and will be starting crack sealing, Parks Department will start mowing and getting sprinkler systems started, Electric Department doing work orders, reading meters, and locates, Water/Sewer Department is cleaning baskets, locates, samples at lagoons, and flushing hydrants.

Consent Calendar. LaRoche moved and Bernhard seconded to approve the Consent Calendar items: Minutes-4/06/20 Meeting and 4/09/20 Special Council Meeting. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

Public Hearing. Mayor Hanson opened a public hearing at 6:48 pm for the purpose of getting public input on the On-Off Sale Malt Beverage License for Capital Marine, Becci Scott owner. Hanson asked for proponents to the On-Off Sale Malt Beverage License. She heard none. Hanson asked for opponents to the On-Off Sale Malt Beverage License. She heard none. Hanson declared an end to the public hearing at 6:49 pm.

On-Off Sale Malt Beverage License-Capital Marine. Heezen informed council that she had talked to Scott about the status of operation as renewal for this license is July 1, but Scott wanted to proceed and would renew on July 1. Bernhard moved and Weisgram seconded to approve the On-Off Sale Malt Beverage License for Capital Marine, Becci Scott owner. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

Conditional Use Permit-Capital Marine. Hahn explained that the location of Capital Marine's zoning district required a Conditional Use Permit and Planning and Zoning recommended approval of the permit. Weisgram moved and Bernhard seconded to approve the Conditional Use Permit for Capital Marine. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts and Weisgram all voting aye.

Set Public Hearing on May 18, for Vacation of ROW Boomer St-Age. Cronin moved and Ricketts seconded to set a public hearing for 5/18/20 for the Vacation of ROW on Boomer Street, AGE petitioner. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

CCO#2-Verendrye Museum Renovation-Carpentry \$42,300. Hahn explained this was for concrete in the floor of the two front rooms, additional work to the stage, sheetrock, and insulation in the roof. Weisgram asked if the project was over budget and Hahn explained about \$26,000, but when working with an 80 year old building many unforeseen expenses can occur. Cronin moved and Kenzy seconded to approve CCO #2-Verendrye Museum Renovation-Carpentry to Quality Construction in the amount of \$42,300. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

Pay App #2-2019 Verendrye Museum Renovation-Carpentry-Quality Construction-\$65,272.50. LaRoche moved and Ricketts seconded to approve Pay App #2 for the 2019 Verendrye Museum Renovations carpentry bid to Quality Construction in the amount of \$65,272.50. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

Museum Loan. Heezen explained the Verendrye Museum had qualified for a loan that could be drawn on as needed that the City was not eligible for. Deb Scheifelbien, Verendrye Museum board member, explained they have \$350,000 tied up in the renovation project with very little cash flow coming in currently not being able to do fundraisers. It would be helpful if the City could help cash flow the project.

Approval of Legal Services Agreement-Tieszen Law Office. Tabled until the next meeting.

Covid-19 regarding Parks, Pool, Campground, and 4th of July. Discussion was had on how to proceed with the opening of the Parks, Pool, Campground and thoughts on the 4th of July parade and fireworks. It was decided to open the campground, but no public restrooms will be available. The Lilly Park Shelter will be posted with Covid-19 guidelines, there will be no use of the grill or restrooms and no reservations taken, it will be on first come first serve basis following CDC Guidelines. The fish cleaning station will be open and posted with Covid-19 guidelines. The 4th of July parade along with the City Pool will be determined by developments in the next few weeks and fireworks can be sold, the vendors will just have to comply with the CDC guidelines at that time.

Public Comments. 1.) Cronin informed the Mayor that he would like to have some form of communication with her more often to be kept up to date on the happenings in the City.

Claims.

Animal Clinic of Pierre	200.00	MicroFix	120.00
Best Western Ramkota Hotel	91.99	MicroFix	80.00
Border States Electric Supply	16.97	MicroFix	35.00
Bottomline Welding	90.00	MicroFix	110.90
Bottomline Welding	1,445.00	Nicholas or Margaret Stensaas	52.05
BPro	95.00	Northwest Pipe Fittings	121.78
Butler Machinery Company	214.20	Northwest Pipe Fittings	243.93
Butler Machinery Company	144.20	Northwest Pipe Fittings	251.49
Butler Machinery Company	144.20	Robins Water Conditioning	12.00
Capital Journal	415.23	S.D. Bureau of Administration	26.18
CenturyLink	85.28	S.D. Municipal Electric Association	125.00
Cholik Signs	80.00	Security Lock Service	18.00
Cholik Signs	80.00	Sioux Valley Environmental	45.00
CommTech	581.59	South Dakota One Call	53.27
Dakota Supply Company	195.39	Tom Maher Sr.	53.61
Estate of Elvyn Hansen	31.09	United Systems Technology	100.00
Fastenal Company	(16.97)	USA BlueBook	976.85
Fastenal Company	316.98	USA BlueBook	366.28

4/20/2020

Floyd's Truck Center	118.50	Van Diest Supply Company	660.00
Frontline Warning Systems	1,852.00	Vernon Thorson	1,000.00
I & S Group	2,908.00	West River/Lyman Jones Rural Water	9,480.03
Marc Hoelscher	20.00		
Menard	129.99	Total	23,170.01

Feb 2020 ACH Payments for Council Approval 4/20/20:

Capital Area Refuse	353.00	KS StateBank	88,097.36
City of Fort Pierre	8,500.57	S.D. Department of Revenue	14,399.77
Envirotech	288.00	WEX	3,029.96
First National Bank	5,413.39	Wells Fargo	664.98
MDU	213.01	West Central	34.84
Missouri River Energy Services	145,975.32	Total	266,970.20

March 2020 ACH Payments for Council Approval 4/20/20:

Avera	11,549.23	Missouri River Energy Services	135,875.41
Capital Area Refuse	353.00	Meierhenry Sargent	
City of Fort Pierre	8,143.97	Pitney Bowes	500.00
Dougherty & Co		S.D. Department of Revenue	13,080.05
Envirotech	313.00	WEX	1,691.90
First National Bank	5,413.39	Wells Fargo	1,609.75
MDU	155.85	West Central	34.51
		Total	178,720.06

Payroll related/misc payments for Feb 2020 to be approved 4/20/20:

Avera	11,549.62	Optilegra	210.70
American Family Insurance	1,375.60	Payroll	59,356.33
Accounts Management	100.00	S.D. Retirement System	9,751.50
City of Fort Pierre	252.00	S.D. Supplemental Retirement Plan	3,000.00
Delta Dental	1,231.70	SD UI	-
EFTPS - Internal Revenue Service	19,907.01	United Way	128.42
Kansas City Life	82.07		
Office of Child Support Enforcement	241.00	Total	107,185.95

Payroll related/misc payments for Mar 2020 to be approved 4/20/20:

Avera		Optilegra	210.70
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4/20/2020

American Family Insurance	1,375.60	Payroll	46,042.89
Accounts Management	100.00	S.D. Retirement System	9,846.76
City of Fort Pierre	252.00	S.D. Supplemental Retirement Plan	3,050.00
Delta Dental	1,231.70	SD UI	-
EFTPS - Internal Revenue Service	20,169.92	United Way	128.42
Kansas City Life	82.07		
Office of Child Support Enforcement	241.00	Total	82,731.06

Cronin moved and Weisgram seconded to pay the claims as presented. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, LaRoche, Ricketts, and Weisgram all voting aye.

Adjournment. Mayor Hanson adjourned the meeting at 7:40 pm.

Gloria Hanson, Mayor

ATTEST:
(SEAL)

Roxanne Heezen, Finance Officer