FORT PIERRE CITY COUNCIL
APPROVED MINUTES
REGULAR MEETING
Monday, May 2, 2022

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson at 6:30 pm. Members in attendance for Roll Call were L Cronin, R Cronin, Deal, Iversen, and Kenzy. Bernhard attended by Zoom. Officials in attendance were Cromwell, Hahn, Heezen, Thorson, and Tibbs. Meeting was also held via Zoom.

Approval of Agenda. L Cronin moved and Kenzy seconded to approve the agenda as amended. Motion passed on Voice Vote.

Conflict of Interest Declarations. No Conflict of Interest was declared.

Reports. 1.) Hanson informed council that the TIF was delayed because a notification was missed so the Planning and Zoning Committee will have another public hearing on 5/16 at 5:15 pm. It would be presented at the next meeting. 2.) Hanson reported to council that the Bad River Pedestrian Bridge is lighted in red to honor National Tourism Week. 3) Hahn informed council that the Lagoon project is moving forward. 4.) Hahn reported that the application for getting the water treatment plant on the State Water Plan had been submitted. 5.) Thorson informed council that the repair to the water storage tank roof had been completed and the small tank would be getting a leak repaired. 6.) Thorson reminded council the annual Race for the Roses fundraiser for the Pat Duffy Community Center will be on Saturday (5/7/22).

Consent Calendar: Iversen moved and Kenzy seconded to approve the Consent Calendar: Minutes: 4/19/22 Council Meeting. Motion passed on Voice Vote.

Oath of Office-Council Members. Heezen recited the Oath of Office and handed out the Oath to the council members and mayor to be signed.

Res 2022-07 BID Board. The following was presented:

RESOLUTION NO. 2022-07
RESOLUTION CONTINUING & DEFINING A BUSINESS IMPROVEMENT DISTRICT
BOARD OF DIRECTORS AND OPERATING PROCEDURES

WHEREAS, the Mayor, with the approval of the City Council, has established a Business Improvement District in accordance with Resolution 2013-16, expanded the Business Improvement District in Resolution 2018-20, and appointed a Board of Directors in Resolution 2013-17 under SDCL 9-55-5 and SDCL 9-55-6; and

WHEREAS, the City of Fort Pierre has recognized the value in a Business Improvement District since its inception in May of 2013; and

WHEREAS, growth in the number of hotels, motels, and travel parks merits further definition of individuals to be represented on the Board of Directors; and

WHEREAS, increases in the amount of occupancy fees collected merits greater involvement of elected officials in the plans to promote the City of Fort Pierre.

BE IT HEREBY RESOLVED, by the City Council of the City of Fort Pierre, South Dakota, as follows:

1. The Mayor of the City of Fort Pierre, with the consent and approval of the City Council, hereby designates appointments to be made to the Business Improvement District Board of Directors, pursuant to SDCL 9-55-5, as using the following guidelines:

    a. The Board shall consist of no less than five members
    b. Due consideration shall be given to the following criteria in making recommendations for appointment:
    -Representatives from hotels, motels, or travel parks participating occupancy tax collectors in the City of Fort Pierre
    -Individuals who represent various entities such as, by way of example and not limitation, Stanley County Commission, Fort Pierre City Council, and Fort Pierre Development Corporation
    -Representatives from event centers such as Casey Tibbs Rodeo Center and Drifters
    -Individuals from the General Public

2. The individual appointed by the Mayor at the first regular meeting in May will be designated for a term not to exceed three (3) years.

3. The Business Improvement District Board of Directors shall, on an annual basis, select from its members a chairperson and a secretary, pursuant to SDCL 9-55-6.

4. The Business Improvement District Board of Directors shall develop a detailed annual plan of action for the purpose of promoting the City of Fort Pierre, its hotels, motels, and travel parks, as well as special events and general commerce, for approval by the City Council.

5. The Business Improvement District Board of Directors shall make a detailed annual report to the City Council.

Hanson explained this basically is an update to the member terms. R Cronin asked about including a member from the School on the board in the future. Iversen moved and R Cronin seconded to approve Resolution 2022-07 BID Board as presented. Motion passed on Voice Vote.

5/2/2022

Appointment of FO. PWD, City Attorney, Official Newspaper, Official Depositor, Committees/Boards. Mayor Hanson appointed the following: Roxanne Heezen as Finance Officer; Rick Hahn as Director of Public Works; Tieszen Law Office as Legal Counsel; Capital Journal as Official Newspaper; American Bank & Trust as Official Depository, along with First National Bank, Fort Pierre, Wells Fargo Bank, Bank West, South Dakota FIT, US Bancorp, Reinke Gray Wealth Management, Dakota Prairie Bank; Finance Committee: Todd Bernhard, Callie Iversen, Larry Cronin; Park Committee: Scott Deal, Rick Cronin, Larry Cronin; Personnel Committee: Todd Bernhard, Callie Iversen, Greg Kenzy; Utility Committee: Greg Kenzy, Scott Deal, Rick Cronin; Ambulance Committee: Scott Deal; Transit Board: Greg Kenzy; Expo Steering Committee: Rick Cronin; Law Enforcement: Callie Iversen and Todd Bernhard; BID Board: Callie Iversen; Fort Pierre Economic Development Corp Representative: Larry Cronin; Teton Island Business Park Association Representative: Gloria Hanson; Verendrye Museum Board: Larry Cronin; BAA: Dave LaRoche, Barb Bonhorst, Britt Williams, Doug Day, Mark Louder; P&Z: Jaci Keller, Tiffany Sanchez, Jay Tople, Mike Durick, Diane Deis, Terry Kvislen**;** BID Board: Callie Iversen, Kalyn Eulberg, Scott Deal, Mike Weisgram, Emily Steber, Karen Kern, Dylan Geuther, and Casey Cowan; Pierre/Fort Pierre Historic Preservation: Don Zeller, Sunny Hannum, Deb Gates, Kelli Buscher, Robert Kean, Alan Haarstad, Donn Leslie; Arber Board: Ron Schreiner, Dan McCormick, Peggy Laurenz, Chuck Humphrey, Aaron Semmler; Cedar Hill Cemetery: Doug Mortenson, Jeff Mortenson, Steve Likeness, Ken Stewart, Carl Rathbun, Jody Heemstra, Jim Carlisle. L Cronin moved and Kenzy seconded to accept the Appointment of FO, PWD, City Attorney, Official Newspaper, Official Depository, and Committees as presented. Motion passed on Voice Vote.

Proclamation. Hanson introduced Roger Hille with Trails for Transplants, an organization that raises money and awareness for organ transplants. They will be doing a trail ride in Fort Pierre May 25 - 28th, camping at the Fairgrounds, and the Fort Pierre Chamber of Commerce will provide a meal for them. Hanson read and presented him with a Proclamation declaring May 28, 2022 as Organ Donor Awareness Day in Fort Pierre.

Council Pres/Vice Pres. L Cronin nominated Kenzy for Council President. Iversen nominated Bernhard for Council President. Nominations were ceased. Hanson asked for votes for Kenzy for President. L Cronin, Deal, and Kenzy by voice vote. Hanson then asked for votes for Bernhard for President. Bernhard, R Cronin and Iversen by voice vote. Hanson cast a vote for Bernhard, breaking the tie for Council President. Deal nominated L Cronin for Vice President. Bernhard nominated Iversen. Nominations were ceased. Hanson then asked for votes for Vice President. L Cronin Deal, and Kenzy by Voice Vote. Hanson asked for votes for Iversen for Vice President. Bernhard, R Cronin, Iversen by Voice Vote. Hanson cast a vote for L Cronin, breaking the tie for Council Vice President.

Medical Cannabis License Approval-Bad River Cannabis & Black Hills Cannabis Care. Heezen explained these two applicants had received their licenses from the State and their City applications had been reviewed and were in order. She informed council that the licenses are non-transferable and would be issued for a year from issue date or expiration of State license, which ever came first. Iversen moved and R Cronin seconded to approve the Medical Cannabis Dispensary license and Cultivation License for Bad River Cannabis and a Medical Cannabis Dispensary License for Black Hills Cannabis Care. Motion passed on Voice Vote.

Personnel-Ed Kaelin. Heezen explained that this was a raise contingent on completing the probationary period. R Cronin moved and Kenzy seconded to approve the $.50/hour raise for Ed Kaelin ($25.95/hour), Lead Street position, for successfully completing the probationary period. Motion passed on Voice Vote.

Personnel-Part Time/Summer Staff. The following were presented: Museum Staff: Connie Carlisle $14.00/hour; Lifeguards: Trey Frost $12.40/hour, Sydney Youngberg $12.15/hour, Mattie Duffy $12.15/hour, Ellie Simpson $12.65/hour, Leah Mogard $12.65/hour. R Cronin moved and Kenzy seconded to approve the Part Time/Summer Staff as presented. Motion passed on Voice Vote.

Approval of Legal Services Agreement-Tieszen Law Office. Hanson informed council the only change to the agreement was the dates. Iversen moved and L Cronin seconded to approve the Legal Service Agreement with Tieszen Law Office as presented. Motion passed on Voice Vote.

2021 Annual Report. Heezen explained once approved by council the 2021 Annual Report would be sent to Legislative Audit. She had also scheduled the Auditors to come the end of June. Kenzy moved and Iversen seconded to approve the 2021 Annual Report as presented. Motion passed on Voice Vote.

Public Park & Recreation Lease-Year-Round Fish Cleaning Station. L Cronin moved and R Cronin seconded to defer action on the Public Park & Recreation Lease for the Year-Round Fish Cleaning Station until a public hearing could be held on 5/16/22 for public input. Motion passed on Voice Vote.

Floyd's Truck Center-surcharge on Truck Purchase Price. Heezen explained in the first contract approved in November of 2021 there was a clause in it that referred to a surcharge at the actual time of delivery. R Cronin moved and Deal seconded to approve the $3,800 surcharge. Motion passed on Voice Vote.

Res 2022-08 Plat for Robert & Jean Ricketts. The following was presented:

RESOLUTION NO. 2022-08

A RESOLUTION APPROVING THE PLAT OF LOT 1, A SUBDIVISION OF RELICTED LOT B, BLOCK 31, CITY OF FORT PIERRE, STANLEY COUNTY, SOUTH DAKOTA.

WHEREAS, Robert Ricketts and Jean Ricketts are the owners of the property described as:

Relicted Lot B, Block 31, City of Fort Pierre, Stanley County, South Dakota and

WHEREAS, the parties have caused the same to be surveyed and platted a portion, hereafter to be known as Lot 1, a subdivision of Relicted Lot B, Block 31, City of Fort Pierre, Stanley County, South Dakota and

WHEREAS, the plat of the above described property has been executed according to statute, and

BE IT RESOLVED, that the City Council in and for the City of Fort Pierre, South Dakota does hereby approve said Plat Lot 1, a Subdivision of Relicted Lot B, Block 31, City of Fort Pierre, Stanley County, South Dakota.

Iversen moved and Kenzy seconded to approve Resolution 2022-08 Plat for Robert and Jean Ricketts as presented. Motion passed on Voice Vote.

Res 2022-09 Plat for Karst Properties. The following was presented:

RESOLUTION NO. 2022-09

A RESOLUTION APPROVING THE PLAT OF LOTS 13R & 16R, A REPLAT OF THE W1/2 OF LOT 13 & ALL OF LOTS 14, 15, 16, BLOCK 7, VINTAGE SQUARE ESTATES, CITY OF FORT PIERRE, STANLEY COUNTY, SOUTH DAKOTA.

WHEREAS, Karst Properties LLC is the owner of the property described as:

The W1/2 Lot 13 & all of Lots 14, 15, 16, Block 7, Vintage Square Estates, City of Fort Pierre, Stanley County, South Dakota and

WHEREAS, the party has caused the same to be surveyed and platted, hereafter to be known as Lots 13R & 16R, A Replat of the W1/2 Lot 13 & All of Lots 14, 15, 16, Block 7 Vintage Square Estates, City of Fort Pierre, Stanley County, South Dakota and

WHEREAS, the plat of the above described property has been executed according to statute, and

BE IT RESOLVED, that the City Council in and for the City of Fort Pierre, South Dakota does hereby approve said Plat of Lots 13R & 16R, a replat of the W1/2 Lot 13 & All of Lots 14, 15, 16, Block 7, Vintage Square Estates, City of Fort Pierre, Stanley County, South Dakota.

L Cronin moved and Iversen seconded to approve Resolution 2022-09 Plat for Karst Properties as presented. Motion passed on Voice Vote.

Public Comments.

Claims.

American Medical Response	1,462.50	Merchant JT&S	550.00
April Neuhauser	232.50	MicroFix	345.00
AT&T Mobility	322.14	MicroFix	35.00
Avera Occupational Medicine - Mitchell	101.00	Norma Schilling	232.50
Barb Bonhorst	232.50	Pat Duffy Community Center	3,000.00
Bartlett & West	12,530.25	Robins Water Conditioning	42.40
Bartlett & West	2,950.50	Running's Supply	31.14
Bartlett & West	11,250.00	S.D. Department of Health	289.00
Bartlett & West	15,424.35	S.D. Unemployment Insurance Division	48.49

C. Kevin Sides	141.81	South Dakota One Call	60.48
CenturyLink	288.58	Stanley County	1,000.00
Cholik Signs	111.00	Terry Schroer	10.00
Dusan Bulajic	101.46	Tieszen Law Office	7,787.50
Fort Pierre BID Board	8,573.04	Tim & Juanita Hughes	1,500.00
IMEG	13,770.00	Tim & Juanita Hughes	600.00
IMEG	7,596.00	Traffic Control Corporation	270.00
Inland Truck Parts	139.00	Uline	472.86
Jacob or Emily Eirschele	29.52	Van Diest Supply Company	1,485.75
Janice Booth	232.50	WESCO	2,240.00
JC Office Supply	193.54	WW Tire Service	464.00
Lynn's Dakotamart	14.49	Zander Auto Parts & Machine Shop	63.90
		Total	96,224.70

Payroll related/misc payments for Mar 2022 to be approved 5/2/22:

American Family Insurance	1,355.30	Optilegra	222.84
Accounts Management	100.00	Payroll	96,185.84
Avera	15,812.79	S.D. Retirement System	16,343.24
City of Fort Pierre	826.98	S.D. Supplemental Retirement Plan	5,947.50
Delta Dental	1,317.60	S.D. UI	
EFTPS - Internal Revenue Service	11,915.31	United Way	214.50
Kansas City Life	88.69		
Office of Child Support Enforcement	117.00	Total	150,447.59

Mar 2022 ACH Payments for Council Approval 5/2/22:

AB&T	-	Missouri River Energy Services	138,442.24
Capital Area Refuse	353.00	S.D. Department of Revenue	12,929.06
City of Fort Pierre	7,402.99	WEX	2,964.06
Envirotech	651.26	Wells Fargo	447.58
FNB	5,413.39	West Central	90.23
KS State Bank	-	Total	169,242.83
MDU	549.02		

L Cronin moved and Deal seconded to pay the claims as presented. Motion passed on Voice Vote.

Adjournment. Mayor Hanson adjourned the meeting at 7:30 pm.

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Gloria Hanson, Mayor

ATTEST:
(SEAL)

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Roxanne Heezen, Finance Office