

FORT PIERRE CITY COUNCIL
APPROVED MINUTES
REGULAR MEETING
June 3, 2024

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson at 6:00 pm. Members in attendance for Roll Call were Bernhard (zoom), L Cronin, R Cronin, Deal, Iversen (zoom), and Kenzy. Officials in attendance were Cromwell, Heezen, and Tibbs. Meeting was also held via Zoom.

Approval of Agenda. L Cronin moved and Deal seconded to approve the agenda. Motion passed on Voice Vote.

Conflict of Interest Declarations. No Conflict of Interest was declared.

Reports. 1.) Hanson stated a copy of the letter she had sent to the Congressional Delegation for support of the Western SD Water Supply Project Feasibility Study had been included in the packet. 2.) Hanson reported to council that repairs had begun on Fort Volunteer. 3.) Hanson informed council staff would be meeting with Dean VanDeWeile to review the M&E Agreement (Maintenance and Encroachment) between DOT and the City. This agreement covers responsibilities of the State or City on signal lights, pavement markings, and signs. Discussion will also be had on the logistics for the 4th of July parade. 4.) Hanson reported to council that a meeting was set with the engineers from Bartlett & West and Brosz Engineering to review the current status and next steps of the water storage tank project. She told council it is important to have the water surcharge ordinance in place to continue moving the project forward. 5.) Hanson informed council the Energize Conference presented very useful resources that can be used for communities of our size. 6.) Hanson invited council to the Grand Opening of Riverwalk Landing Marina on Sunday, June 23 from 4-6 pm. 7.) Hanson reported that she, Joey, Terry, Brett, and Jess participated in the Mni Wiconi Pipeline replacement and street rebuild meeting. The meeting emphasized the need for the City to have an engineer involved. Bids will go out this fall. 8.) Heezen informed council that she is going to extend the Streets and Parks application deadline. 9.) Heezen reported to council that the Auditors would be here on 6/4 for the 2023 Audit. 10.) Heezen informed council the swimming pool opened on 6/1 for the season. 11.) Heezen reported to council that she had applied for the Mosquito Grant that aids in spraying for mosquitos and the trees are planted for the Tree Grant the City received. 12.) Montana informed council he will be giving a tour of the Lagoons on Wednesday to a group. 13.) Montana reported the water department is in the process of replacing some fire hydrants. 14.) Schroer informed council he was working on getting some Right of way and easements in place for electrical utilities. The Electric Department is also moving some overhead lines to underground. 15.) Montana and Schroer both commented that an engineer in the Public Works position helps with a lot of the day to day business for staff.

Consent Calendar. R Cronin moved and Deal seconded to approve the Consent Calendar: Minutes: 5/6/24 Council meeting, 5/29/24 Special Meeting; Travel-Roxanne Heezen-HR/FO School-June 11-14 Spearfish. Motion passed on Voice Vote.

Public Hearing. Mayor Hanson called a public hearing to order at 6:20 pm to get public input on the Temporary Liquor License for the Pat Duffy Community Youth Involved Center for an event on 7/4/24. She asked for proponents to the license. Dusti Deal was present and explained the CYI would be open on 7/4/24 serving walking tacos and drinks for anyone interested. Hanson asked for opponents to the Temporary Liquor License. She heard none. Hanson declared an end to the public hearing at 6:22 pm. Bernhard moved and L Cronin seconded to approve the Temporary Liquor License for the Pat Duffy Community Center event on 7/4/24. Motion passed on Voice Vote.

Public Comment. Brandi and Scott Holley were present with questions about their property and a fence they are putting up.

Engineering-Contractual. Scott Schweitzer, with Brosz Engineering, was present explain the fee schedule for Brosz Engineering services during the interim period of hiring a Public Works Director. Schweitzer clarified that Code Enforcement is not part of their services due to liability concerns. R Cronin moved and Kenzy seconded to approve the contractual agreement with Brosz Engineering for Senior Engineer II, Scott Schweitzer at \$210/hour and other services as needed set forth in the fee schedule. Motion passed on Voice Vote.

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Engineering-Authorization to Advertise for Director of Public Works. Hanson informed council that this item was for discussion only and a job description for the position had been included in the packet for their review on qualifications before going forward.

Code Enforcement. L Cronin moved and Deal seconded not to accept the Code Enforcement contract from Code Enforcement Specialist. Motion passed on Voice Vote.

Pay App #2 Fort Pierre 2023 Street Improvements-West Main Ave-Morris-\$81,397.90. Bernhard moved and Kenzy seconded to approve Pay App #2 Fort Pierre 2023 Street Improvements to Morris Inc in the amount of \$81,397/90 for West Main Avenue. Motion passed on Voice Vote.

Pay App #2 Fort Pierre 2023 Street Improvements-Benjamin St-Morris-\$51,920.62. Discussion was had with Heim from ISG Engineering, Mark Morris, from Morris Inc, and council about the street improvements to Benjamin Street. Kenzy moved and Deal seconded to table Pay App #2 Fort Pierre 2023 Street Improvements on Benjamin Street to Morris Inc until some issues could be further looked at. Motion passed on Voice Vote.

Pay App #2 Fort Pierre 2023 Street Improvements-Yellowstone St-Quality Concrete-\$176,852.59. Kris Edwards, Quality Concrete, was present and gave an update on the Yellowstone Street progress. L Cronin moved and R Cronin seconded to approve Pay App #2 Fort Pierre 2023 Street Improvements on Yellowstone Street to Quality Concrete in the amount of \$176,852.59. Motion passed on Voice Vote. Kenzy abstained.

Personnel-Authorization to Hire-Summer Staff. The following was presented to council: Seasonal help of Gavin Jacobson for General Maintenance to help in the Water, Sewer, Streets and Parks Departments at \$16.50/hour. R Cronin moved and Kenzy seconded to hire Gavin Jacobson as seasonal General Maintenance. Motion passed on Voice vote.

Claims.

CITY OF FORT PIERRE	PETTY CASH - POSTAGE	513.59
A-G-E CORPORATION	CONCRETE DELIVERY 210 HWY 1434	360
AT&T MOBILITY	ACCT #287329499398	270.46
AVERA OCC MED MITCHELL	DRUG, ALCOHOL TESTING	679
BORDER STATES ELEC SUPPL	ACCT #5495 - SPLICE KITS	457.96
CHRISTY LUMBER INC	POSTS, WIRE	548
CENTURYLINK INC	ACCT #605-223-7690 B008195	134.56
CORE & MAIN LP	ACCT #181667 - PIPE, WYE	8,134.81
COWBOY COUNTRY STORES	POOL ORDER	2,108.64
DAKOTA SUPPLY COMPANY	CUST #71298 - SUPPLIES	406.76
DGR ENGINEERING	ELEC SYS MAPPING	3,835.00
HOGENS HARDWARE HANK	KEYS, PAINT, CLEANER, BRUSHES	237.27
GLORIA HANSON	REIMBURSEMENT - HOT SPRINGS	189.84
GROSSENBURG IMPLEMENT INC	WASHERS - 225	2.28
JC OFFICE SUPPLY	ACCT #6124 - RPRT COVERS	119.73
MISSOURI RIVER ENERGY SVC	ANNUAL MTG - TERRY SCHROER	75
NORTHWEST PIPE FITTINGS	ACCT #28668 - PIPE, COUPL, CAP	379.18
PAT DUFFY COMMUNITY CTR	MONTHLY SUBSIDY - 6/24	3,333.33
MORRIS INC	TRAFFIC CONTROL 14/34	825
PITNEY BOWES	ACCT #0017098652 - INK CART	132.79
RUNNINGS SUPPLY INC	ACCT #2610162 - SUPPLIES	443.47
SD DEPT OF HEALTH	WASTEWATER TESTING	446

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SD DEPT OF AG & NAT RES	DRINKING WATER	927
STANLEY COUNTY	COURTHOUSE RENT - 6/24	1,000.00
TIESZEN LAW OFF PROF LLC	LEGAL SERV 4/16/24-5/15/24	2,070.83
TRANSOURCE TRUCK & EQUIP	OIL SEND UNIT - 227	146.63
ZANDER AUTO PARTS	BATTERY - 225	588.16
WW TIRE SERVICE INC	NEW TIRE - 328	217.42
GRAHAM TIRE	NEW TIRE - 227	417.1
DAKOTAMART	RATCHET TIE DOWN, HITCH PIN	121.57
MIDCONTINENT COMM	ACCT #002003501	113.91
COLUMN SOFTWARE PBC	TATANKA TRAIL	105.44
WKS LLC	RENT - 6/24	3,630.75
MONTANA CONSTRUCTION	ROOF REPAIR - 2023 HAIL DAMAGE	9,246.96
NURSERY WHOLESALERS INC	TREES	4,183.48
ROADWAY SERVICES INC	ROUT, BLOW, SEAL STREETS	43,227.60
ARCHAEOLOGICAL RESEARCH	WATER MAINS RECORD SEARCH	787.7
CORT RIGGLE CONSTRUCTION	EXC SEWER SERV 102 E 6TH AVE	1,773.98
	CLAIMS TOTAL	92,191.20

L Cronin moved and Kenzy seconded to pay the claims as presented. Motion passed on Voice Vote.

Adjournment. Mayor Hanson adjourned the meeting at 7:38 pm.

Gloria Hanson, Mayor

ATTEST:
(SEAL)

Roxanne Heezen, Finance Officer