

FORT PIERRE CITY COUNCIL
APPROVED MINUTES
REGULAR MEETING
November 18, 2024

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson at 6:00 pm. Members in attendance for Roll Call were Bernhard, L Cronin, R Cronin, Deal, Iversen, and Kenzy. Officials in attendance were Cromwell, Heezen, Powell, Schroer, and Tibbs. Meeting was also held via Zoom.

Approval of Agenda. L Cronin moved and Deal seconded to approve the agenda. Motion passed on Voice Vote.

Conflict of Interest Declarations. No Conflict of Interest was declared.

DGR-Electric System Study & Capital Improvement Plan. Andy Koob, engineer with DGR, gave a presentation on the Electric System Study that DGR has completed for the City. It identifies the deficiencies of the system, with age of equipment being the largest factor, and recommends the improvements needed to eliminate major failures. DGR developed two phases spanning 10 years at a cost of \$9.7 million for upgrades to the electric system. Koob commended the Electric Department and staff for all the improvements that have been made and quality of the electric system. He said the next step in the process is to authorize the preliminary design for improvements.

Reports. 1.) Hanson informed council that she and staff are continuing to meet regularly with ISG and the Discovery Center to stay abreast of the progress on the Bridge Plaza and Tatanka Trail. The Rotary Club is considering a musical or recreational addition to Tatanka Trail, and the Historic Sculpture Committee has three historic pieces in progress for that area. 2.) Hanson reported that staff has continued to meet regularly with HME. HME is looking into the feasibility of a permanent private lift station to replace the temporary one. The Street Department has spread 180 tons of gravel to improve 9th Avenue. The sewer line in that area still needs capped. 3.) Hanson informed council there is a meeting with the Bureau of Reclamation and Mni Wiconi personnel on Wednesday for the 90% construction meeting for the rebuild of the waterline and street from Waldron to Verendrye. 4.) Hanson reported there will be a TEAMS meeting next Monday with officials from DANR and Bartlett and West engineers to discuss the waterline loop, and also appropriate uses of the funding that is available. 5.) Hanson informed council that the City of Fort Pierre was awarded a "Friend of 4-H" Award for outstanding and dedicated service to Prairie Winds 4-H. 6.) Hanson reported that the City Office will be closed next Thursday and Friday for the Thanksgiving Holidays. Also, the Annual Christmas Tree Lighting is on 11/29 with wagon rides, the soup/chili cook-off, and then lighting of the tree. Hanson extended kudos to the City crew, AGE and Fort Pierre Development for making the event possible. 7.) Heezen reported to council the cash reports were included in the packet and that sales tax through September was up 8.08% and YTD up 8.59% and BBB through September was up 6.01% and YTD 8.29%. 8.) Heezen reminded council that there was a Special Council meeting at noon on 11/21. 9.) Schweitzer gave an update on the Courthouse alley and also reported that at the next meeting documents would be ready to authorize advertising for the Maintenance Yard buildings. 10.) Iversen informed council of the Grand Opening/Ribbon Cutting for the All Season Fish Cleaning Station on 11/26 at 2 pm.

City Attorney-Legal Agreement. Mayor Hanson introduced Aaron Scheibe, attorney with May, Adam Law Firm. He spoke on the proposal that was in the packet and his experience with municipal and state government. R Cronin moved and Bernhard seconded to approve the May, Adam Law Firm Agreement with Aaron Scheibe in the amount of \$4,000 monthly providing 20 hours of legal work each month and additional hours would be billed at \$230/hour effective immediately. Motion passed on Voice Vote.

Missouri River Bridge Construction update. Dean VanDeWiele, SDDOT, and Jake McSheffrey, business project manager with Project Solutions, Inc, gave a progress report presentation on the Missouri River Bridge and estimated time frames for construction on the plazas.

Authorization to Sign Agreement for Administrative Assistance-EDA Grant. Iversen moved and R Cronin seconded to authorize the mayor to sign the Agreement for Administrative Assistance for the EDA Grant-Tatanka Trail project from the Central SD Enhancement District in the amount of \$20,000. Motion passed on Voice Vote.

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2025 Animal Shelter/Pound Contract Approval. Heezen informed council that there was no increase to fees with boarding fees being \$12/day, euthanized \$34/animal, and quarantine/bite case being \$16/day. R Cronin moved and Deal seconded to approve the 2025 Animal Shelter/Pound Contract with the Animal Clinic of Pierre as presented. Motion passed on Voice Vote.

Res 2024-12 2025 Special Maintenance Fee. The following was presented:

RESOLUTION 2024-12

A RESOLUTION TO AUTHORIZE A SPECIAL MAINTENANCE FEE THROUGHOUT THE CITY OF FORT PIERRE, PURSUANT TO 9-43-138 AT A RATE OF \$1.25 PER FRONT FOOT.

WHEREAS, the City Council has determined a need to assess an annual special maintenance fee pursuant to SDCL 9-43-138 at a rate of \$1.25 per front foot to property owners within the municipality, and

WHEREAS, the City council has exempted public school, county, and city property from said fee, and

WHEREAS, the special maintenance fee is levied for the purpose of maintaining and repairing public improvements, and

WHEREAS, the special maintenance fee is based upon the lots fronting and abutting the public improvements that are maintained by the City of Fort Pierre, and

WHEREAS, the City council has determined that the total special maintenance fee to be assessed in 2024 and collected in 2025 is \$222,308.75. This amount has been certified with the county auditor and subject to review and equalization the same as assessments or taxes for general purposes, and

WHEREAS, the City council has elected for this fee to be added to the general assessment against the property and certify the fee assessed together with the regular assessment to the county auditor to be collected in the same manner as municipal taxes are collected for general purposes, in 2 equal installments with the exception of the State and Federal Government as indicated above, now therefore

BE IT RESOLVED, that the City Council, in and for the City of Fort Pierre, South Dakota, does hereby authorize the special maintenance fee be levied upon lots fronting and abutting public improvements for the purpose of maintaining and repairing public improvements. Such funds received from this fee shall be used only for the maintenance and repair of existing public improvements.

Bernhard moved and Iversen seconded to approve Resolution 2024-12 2025 Special Maintenance Fee as presented. Motion passed on Voice Vote.

Set a Public Hearing on 12/16 for Temp Liquor License-Casey Tibbs Rodeo Center- 2/3/25 event. Iversen moved and Bernhard seconded to set a public hearing on 12/16 for Temporary Liquor License for the Casey Tibbs Rodeo Center event on 2/3/25. Motion passed on Voice Vote.

Claims.

CITY OF FORT PIERRE	POSTAGE	565.58
AMAZON CAPITAL SERVICES	BATTERIES	129.72
ANDERSON CONTRACTORS INC	TOPSOIL - LAGOONS	1,194.00
ANIMAL CLINIC OF PIERRE	ANIMAL CARE - 10/24	144
BALLEW CONSTRUCTION INC	DIR BORE - PARK & 3RD ST	5,320.42
BROSZ ENGINEERING	GENERAL CONSULTING	7,845.00
CENTURY BUSINESS PROD	ACCT #PR0062 - LEASE,COPIES	371.6
CITY OF PIERRE	RUBBLE	102.07
CLEARFLY	ACCT #SBN109934	235.29

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DANIEL MYERS	FLEX SPENDING	309.68
DONS SINCLAIR	169.5G #1 DYED	559.18
FACTOR 360	WEB HOSTING - 11/24	163
FLOYDS TRUCK CENTER	ACCT #20638 - FILTERS	175.99
I & S GROUP INC	TATANKA TRAIL	6,140.00
GLORIA HANSON	REIMBURSEMENT - MRES	320.83
JC OFFICE SUPPLY	ACCT #6124 - NOTES, BINDERS	58.77
MENARDS INC	ACCT #33210287 - PUMP	209.99
NORTHWEST PIPE FITTINGS	ACCT #28668 - PUMP, BATT, CHRG	706.41
RUNNINGS SUPPLY INC	ACCT #2610162 - TURF SPREADER	274.29
RESCO	CUST #11842 - BOX PAD	4,601.35
SD WATER & WASTEWATER ASC	1331 - JOEY MONTANA 2024	30
STANLEY CO REG OF DEEDS	CEDAR HILL CEM BOARD	30
TRANSOURCE TRUCK & EQUIP	GUTTER BROOMS - 227	3,743.38
ULINE INC	CUST #20581082 - GLOVES	376.8
ZANDER AUTO PARTS	BATTERIES - 606	591.96
WEST RIVER/LYMAN JONES	15,278,000 GAL BULK WATER	25,208.70
WEGNER AUTO CO INC	TAIL LIGHT - 213	224
DAVID VOGEL	MONTHLY MAINT - 10/24	825
MIDCONTINENT COMM	ACCT #375847701	130.42
RINKER MATERIALS		2,396.86
COLUMN SOFTWARE PBC	AUDIT NOTICE	22.37
JEREMY J HEEMSTRA	CEDAR HILL KIOSK	1,553.11
	CLAIMS TOTAL	64,559.77

L Cronin moved and Iversen seconded to pay the claims as presented. Motion passed on Voice Vote.

Adjournment. Mayor Hanson adjourned the meeting at 7:17 pm.

Gloria Hanson, Mayor

ATTEST:
(SEAL)

Roxanne Heezen, Finance Officer