

FORT PIERRE CITY COUNCIL
APPROVED MINUTES
REGULAR MEETING
Tuesday, January 18, 2022

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson (who attended via Zoom) at 6:30 pm. Members in attendance for Roll Call were Bernhard, L Cronin, R Cronin, Iversen, Kenzy, and Rathbun. Officials in attendance were Cromwell, Hahn, Heezen, Thorson, and Tibbs. Meeting was also held via Zoom.

Approval of Agenda. Bernhard moved and Kenzy seconded to approve the agenda. Motion passed on Voice Vote.

Conflict of Interest Declarations. No Conflict of Interest was declared.

Reports. 1.) Heezen reminded council that petitions for City Council can be picked up 1/28/22, need to be returned by 2/25/22, and the election will be 4/12/22 if needed. 2.) Heezen reported that Sales tax through November was up 24.35% YTD and BBB through November was up 58.81% YTD, exceeding budgeted projections. 3.) Heezen informed council the cash report along with other financial reports were included in the packet. 4.) Hahn reported on the progress of the improvements being made at the Lagoons. 5.) R Cronin asked if the council and mayor salaries could be separated from the full-time staff resolution in the future. He didn't feel the council and mayor needed the 4% pay raise.

Public Hearing. Mayor Hanson called a public hearing at 6:40 pm to get public input on the Temporary Liquor Licenses at the Casey Tibbs Rodeo Center for the following dates, 1/21, 1/22, 2/1, and 2/7. She asked for proponents to the licenses. She heard none. She then asked for opponents to the licenses. She heard none. Hearing no further comments, Hanson declared an end to the public hearing at 6:41 pm.

Temp Liquor License at Casey Tibbs Rodeo Center 1/21, 1/22, 2/1, 2/7. R Cronin moved and Kenzy seconded to approve a Temporary Liquor License for each of the following dates 1/21, 1/22, 2/1, and 2/7 at the Casey Tibbs Rodeo Center. Motion passed on Voice Vote.

Missouri River Bridge Update. Dean VanDeWiele, Area Engineer with SDDOT, and Jason Humphrey, Region Engineer with SDDOT were present to give an update on the construction progress for the Missouri River Bridge. VanDeWiele stated that a press release had just been published with the schedule revision stating the new bridge would be open to traffic in Decemeber 2023 rather than December 2022. He also gave a link for the public to view project updates, DOT.SD.GOV.

Temp Liquor License at Pat Duffy Center for Silver Spur. L Cronin moved and Iversen seconded to approve a Temporary Liquor License at the Pat Duffy Community Center for the Silver Spur event on 2/12/22. Motion passed on Voice Vote.

Tractor Rental for 2022 Mowing Season. Bernhard moved and Kenzy seconded to approve the Tractor Rental Agreement for the 2022 mowing season with Grossenburg Implement at \$.22/horsepower per hour. Motion passed on Voice.

Resolution 2022-02 Records Destruction. The following was presented:
RESOLUTION NO. 2022-02

A RESOLUTION AUTHORIZING THE FINANCE OFFICER TO PROCEED WITH THE DESTRUCTION OF RECORDS FOR THE CITY OF FORT PIERRE, SOUTH DAKOTA.

WHEREAS, the Finance Officer has determined that the following records have exceeded the required time limitations set in the Office of Records Managements' Record Retention Manual and are no longer of value to the City of Fort Pierre to-wit:

RECORDS FOR DESTRUCTION

Name	Date	Name	Date
Nominating Petitions -	1984-1986	Local Board of Equalization	1989-2005

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Clean up Correspondence	2000-2001	Oahe Credit/Central Collections	1998-2004
Animal Control	2012-2016	Time Cards/Leave Slips	2015
Summer Help Applications (Non Hires)	2014-2016	Utility Bill Register	2014-2016
Drug Testing	2010-2016	NSF	2013-2016
Internal Revenue Correspondence	1975-1983	Utility Deposit	2014
Rawlins Library Correspondence Library Cards	1993-2008	Accounts Payable	2014-2015
Animal Control Agreement	1988		

NOW THEREFORE, BE IT RESOLVED, that the City Council, in and for the City of Fort Pierre, South Dakota, does hereby authorized the Finance Officer to destroy the records in accordance with the rules and procedures set forth by the South Dakota Bureau of Administration, Office of Records Management.

Iversen moved and R Cronin seconded to approve Resolution 2022-02 Records Destruction as presented. Motion passed on Voice Vote.

Authorize Engineering for Water Facility Plan. Hahn informed council he has sent RFP's to several engineering firms and received the following bids: Bartlett & West \$37,500; Interstate Engineering \$60,000; AE2S no response. L Cronin asked about the different water options listed. Hahn explained as part of the plan that is required to have different sources available. Iversen asked if the Water Task Force has been involved. Hahn explained they are still part of the process. Bernhard moved and Iversen seconded to authorize signing the agreement for engineering for Water Facility Plan with Bartlett & West Inc in the amount of \$37,500. Motion passed on Voice Vote

SIB Loan Agreement Amendment. Hahn explained this reflects actual bid and contract adjustments. Bernhard moved and Iversen seconded to authorize signing the amendment to the SIB Loan Agreement as presented. Motion passed on roll call vote with Bernhard, R Cronin, Iversen, and Rathbun all voting aye. L Cronin and Kenzy voted nay.

Memorandum of Understanding-PP7, LLC. Hanson informed council that PP7, LLC is owned by HME. She reiterated to council the issue of affordable housing needed in the area. City staff has been working with HME, on contract, since the spring of 2021 to find a suitable property with a willing seller at an affordable price. The idea of a two phase Senior Living Development has come to the forefront that will have as phase 1 independent living, assisted living, and memory care unit. Phase 2 will be apartments. This will allow residents to stay in the area rather than move away. Bobbie Bohlen, with HME, explained the Memorandum of Understanding and what it means for the City. The proposed development helps make the best use of the land available, will help provide housing, and provide 20 to 30 jobs for the available workforce. Bohlen stated that if everything goes according to plan, the start of construction is possible by the end of June. She also let council know they have staff that is working on the licensing necessary for such a facility. Cronin asked about the infrastructure needs. Hahn has been looking into the water and sewer lines in the area to make sure sufficient. Bernhard moved and Iversen seconded to approve the Memorandum of Understanding with PP7, LLC. Motion passed on Voice Vote.

Public Comments. Dave Bonde, Fort Pierre Development Corporation, informed everyone the Fort Pierre Development Corporation Annual Meeting will be next 1/25/21 at Drifters Event Center at 5:30 pm.

Claims.

Advance Auto Parts	79.60	JC Office Supply	82.35
Altec Industries	1,318.00	Lynn's Dakotamart	50.00
Animal Clinic of Pierre	90.00	Lynn's Dakotamart	12.32
Avera Occupational Medicine - Mitchell	82.00	Menard	62.65
Bartlett & West	11,490.30	Michael Hagman	13.48
Bartlett & West	8,475.80	Midwest Playscapes	474.25

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Bartlett & West	7,232.00	Northwest Pipe Fittings	370.20
Bierschbach Equipment & Supply	1,000.00	Northwest Pipe Fittings	209.94
Bierschbach Equipment & Supply	16,769.00	Robins Water Conditioning	12.00
Border States Electric Supply	16.04	S.D. Bureau of Administration	49.54
Brosz Engineering	150.00	S.D. Dept of Agriculture & Natural Resources	100.00
Capital Journal	341.68	Sioux Valley Environmental	535.00
Century Business Products	348.00	Tara Wallman	19.37
CenturyLink	85.28	Terry Schroer	331.00
CommTech	1,213.70	TranSource Truck & Equipment	405.46
CommTech	940.50	Uline	282.74
CommTech	60.00	United Systems Technology	100.00
CORE & MAIN LP	2,690.50	WESCO	2,810.00
Core & Main LP	195.90	WESCO	426.00
Factor 360 Inc.	95.00	West River/Lyman Jones Rural Water	10,000.60
Fairfield by Marriott Spearfish	91.00	Zander Auto Parts & Machine Shop	62.98
Floyd's Truck Center	176.65	Zander Auto Parts & Machine Shop	101.77
Grossenburg Implement	278.92	Zander Auto Parts & Machine Shop	4.98
Hughes County Emergency Services	650.00	Zander Auto Parts & Machine Shop	23.98
I & S Group	318.00	Zander Auto Parts & Machine Shop	109.47
JC Office Supply	256.87	Total	71,094.82

L Cronin moved and Rathbun seconded to pay the claims as presented. Motion passed on Voice Vote.

Executive Session. L Cronin moved and R Cronin seconded to go into Executive Session at 7:28 pm pursuant to SDCL 1-25-2(3) legal/contractual matters with legal counsel. Motion passed on Voice Vote. Mayor Hanson declared an end to Executive Session at 7:40 pm.

Adjournment. Mayor Hanson adjourned the meeting at 7:40 pm.

Gloria Hanson, Mayor

ATTEST:
(SEAL)

Roxanne Heezen, Finance Office