

FORT PIERRE CITY COUNCIL  
APPROVED MINUTES  
REGULAR MEETING  
December 16, 2024

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson at 6:00 pm. Members in attendance for Roll Call were Bernhard, L Cronin, R Cronin, Deal, Iversen, and Kenzy. Officials in attendance were Scheibe, Fergen, Heezen, Montana, Powell, and Tibbs. Meeting was also held via Zoom.

**Approval of Agenda.** L Cronin moved and Kenzy seconded to approve the agenda as presented. Motion passed on Voice Vote.

**Conflict of Interest Declarations.** L Cronin declared a Conflict of Interest Declaration and will abstain from the 2025 Electrical, Plumbing, and Dray Licenses agenda item.

**Reports.** 1.) Hanson informed council she attended the meeting of the Ambulance Board. Matt Hardwick, manager of AMR, gave an update of the emergency service activity and said the transport numbers have normalized compared to 2023. They have created an ambulance driver position to help alleviate the staffing shortage. The new Medical Director will be an ER doctor on staff at Avera. AMR has moved into a larger station and an open house will be held this spring. 2.) Hanson reported that Dean VandeWeile, SDDOT, met with staff and Justin, ISG, to give an update on bridge construction/destruction with timeframes that will help with coordination of infrastructure projects. 3.) Hanson informed council that Justin, ISG, had spent all day with staff going over 2025 Street Improvements, Curb & Gutter plan, Chip and Crack Seal, the Pavement management plan, sewer projects, Tatanka Trail, and the HME project. 4.) Hanson reported staff had met with Schweitzer and Trandon Walters from Brosz and reviewed plans for the Maintenance Yard and Court House alley. 5.) Hanson updated council that the joint City/County meeting to review the alley plan was postponed as Maher and Commissioner Kenzy were unavailable. She said the Commission has seen it and approved of it and that Sheriff Rathbun has looked at it from the perspective of traffic flow. 6.) Hanson informed council of the letter they received from Mayor Harding regarding considering a request for a pipeline across the river. 7.) Heezen reported the sales tax for October was up 4.66% and YTD up 8.18% and BBB for October was up 9.34% and YTD was up 8.4%. 8.) Heezen informed council the bank cash report through November had been handed out. 9.) Fergen reported the Street Department had been working on patching around town, the sweeper had been winterized and they were completing some dirt work in the Mull/Jura area. 10.) Montana informed council the waterline going north is progressing, but the hydrant won't be in until January. Also, the adenoids replacement project had been started by Gilkerson and he will be back to finish as they were called away to an emergency. 11.) Montana reported tht the sewer on 9<sup>th</sup> Avenue will be capped on Friday.

**Consent Calendar.** Bernhard moved and Deal seconded to approve the Consent Calendar: Minutes: 12/2/24 Council Meeting; Raffle Permit: St John's Catholic Church-Fundraising for Youth Events; Travel: ISA (Arboriculture) Conference-Aberdeen- 1/28-30/25-Fergen & LaCompte. Motion passed on Voice Vote.

**Public Hearing.** Mayor Hanson called a public hearing to order at 6:14 pm to get public input on Temporary Liquor License for the Casey Tibbs Rodeo Center for an event on 2/3/25. She asked for proponents to the license. She heard none. She asked for opponents to the Temporary Liquor License. She heard none. Hanson declared an end to the public hearing at 6:15 pm. Iversen moved and Deal seconded to approve the Temporary Liquor License for the Casey Tibbs Rodeo Center for an event on 2/3/25. Motion passed on Voice Vote.

**Res 2024-13 2025 Salaries.** The following was presented:

**RESOLUTION NO 2024-13**

**A RESOLUTION APPROVING THE 2025 SALARY AND WAGE SCHEDULE FOR THE CITY OF FORT PIERRE EMPLOYEES.**

**WHEREAS**, South Dakota Codified Law provides that the governing board of each municipal corporation shall publish a complete list of all the salaries of all officers and employees and thereafter shall publish once any salary paid to any officer or employee who has been added or whose salary has been increased, and

**WHEREAS**, it is the intent of the City Council to provide a quality work environment and incentives for employees to improve job skills, now therefore

**BE IT RESOLVED**, that the City Council, in and for the City of Fort Pierre, South Dakota does hereby approve the following salaries and wages:

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<b>Hourly Personnel (hourly basis)</b>			
Carolyn Deal	\$27.22		Shannon Crawford \$28.87
Kelly Tibbs	\$24.38		Kelly Tramp \$25.75
Jess Powell	\$28.75		Dean Raymond \$31.05
Cody LaCompte	\$35.14		Lanny Hoffer \$29.14
Dalton Martian	\$34.40		Louis Young \$28.96
Dan Myers	\$38.21		Shane Pearson \$30.44
Terry Schroer	\$42.70		Joey Montana \$41.37
Brett Fergen	\$31.80		Casey Breitag \$28.63
<b>Salaried Personnel (annual basis)</b>			
Roxanne Heezen	\$99,448.00		
<b>Elected Officials (annual basis)</b>			
Mayor	\$39,091.80	Council Members	\$11,294.91
<b>Appointed Officials (per meeting)</b>			
Planning & Zoning	\$40.00	Board of Adjustment & Appeals	\$40.00

Heezen explained the Personnel Committee of Bernhard, Iversen, and Kenzy had met last week and discussed salary increases. Percentages were given and after discussion the committee decided on a dollar amount rather than a percentage that was \$1.50 or approximately equivalent to the total cost of a 3.5% raise split evenly amongst all full-time staff. Iversen moved and Bernhard seconded to accept Resolution 2024-13 2025 Salaries as presented. Motion failed with L Cronin, R Cronin, Deal, and Kenzy voting nay. Bernhard and Iversen were aye votes. R Cronin moved and Kenzy seconded to give a \$.50/hour raise to employees. Discussion was had, R Cronin amended motion and Kenzy seconded to give \$.50/hour raise to employees with Council and mayor salary to receive a \$600 increase. Bernhard asked R Cronin how he could propose giving employees a \$.50/hour raise and increasing his own pay over 5.5%. Hanson told council she felt this was an injustice to the loyalty the staff has given to the community. R Cronin amended his motion and Kenzy seconded to issue a \$.75/hour raise for employees with Mayor and Council pay increase of \$300. Motion passed on Voice Vote with L Cronin, R Cronin, Deal, and Kenzy voting aye. Bernhard and Iversen voting nay.

**2<sup>nd</sup> Reading (final) Ord 1074 2024 Supplemental Budget.** R Cronin moved and Deal seconded to approve the 2<sup>nd</sup> (final) Reading of Ordinance #1074 2024 Supplemental Budget. Motion passed on Voice Vote.

**2<sup>nd</sup> Reading (final) Ord 1075 2025 Utility Budget.** R Cronin moved and Deal seconded to approve the 2<sup>nd</sup> (final) Reading of Ordinance #1075 Utility Budget. Motion passed on Voice Vote.

**Capital Improvement Plan.** Hanson informed council that Justin Heim with ISG will discuss the Capital Improvement Plan at the next meeting.

**2025 Electrical, Plumbing and Dray Licenses.** The following list of 2025 Electrical, Plumbing, and Dray Licenses were presented: Electrical: Ferding Electric, Riverside Electric Inc, and Stiehl Electric; Plumbing: Larry’s Plumbing. Kenzy moved and Deal seconded to approve the 2025 Electrical, Plumbing, and Dray Licenses. Motion passed on Voice Vote. L Cronin abstained.

**2025 Wine License Renewal-BKats.** R Cronin moved and Kenzy seconded to approve the 2025 Wine License Renewal for BKats. Motion passed on Voice Vote.

**All Season Fish Cleaning Station.** Hanson informed council that the lien waivers weren’t ready as waiting on invoice from a subcontractor so it would be tabled until the next meeting.

**Property Tax Abatement- Rural Health Care Inc.** Heezen explained this property is exempt from property taxes, but had been taxed in 2022, 2023, & 2024 with the City’s share being \$2,165.97. L Cronin moved and Deal seconded to abate the City’s share of property taxes for Rural Health Care Inc., Parcel #9172 in the amount of \$2,165.97. Motion passed on Voice Vote.

**Property Tax Abatement- Casey Crawford.** Heezen explained that RV’s that are placed in Mobile Home Courts to live in must be kept licensed or they will be moved to the mobile home status of licensing. Crawford had paid for mobile home status taxes, then later

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licensed the RV. L Cronin moved and R Cronin seconded to abate the City's share of mobile home taxes for Casey Crawford, Parcel # 10679, in the amount of \$76.88. Motion passed on Voice Vote.

**Claims.**

AMAZON CAPITAL SERVICES	FLASHLIGHTS	482.74
ANDERSON CONTRACTORS INC	MULL ST & JURA AVE PLAYGROUND	77,637.01
ANIMAL CLINIC OF PIERRE	ANIMAL CARE - 11/24	168
BARTLETT & WEST	NW RESERVOIR	3,121.20
BROSZ ENGINEERING	GENERAL CONSULTING	9,135.00
CENTURY BUSINESS PROD	ACCT #PR0062 - LEASE, COPIES	355.38
CITY OF PIERRE	RUBBLE	235.2
COMMTECH INC	ALL SEASON FISH CLEANING ST	7,586.84
CLEARFLY	ACCT #SBN109934	235.29
CORE & MAIN LP	ACCT #181667 - SUPPLIES	1,530.97
DANIEL MYERS	FLEX BAL \$0	783.68
FLOYDS TRUCK CENTER	FILTER - 227	29.19
I & S GROUP INC	2025 STREETS	28,687.18
GROSSENBURG IMPLEMENT INC	FILTER, RING - 227	66.53
GWOKS	ANNUAL SUBSCRIPTION - 2025	38,329.00
JC OFFICE SUPPLY	ACCT #6124 - PENS, NOTEBOOKS	141.97
MIDWEST OIL COMPANY	CHEVYLUBE 730 - 507	291.95
MORRIS INC	240.42 TN GRAVEL STOCKPILE	3,906.83
RUNNINGS SUPPLY INC	ACCT #2610162 - GLOVES	240.18
SECURITY LOCK SERVICE	DUPLICATE KEYS	45.5
TERRY SCHROER	FLEX	352.59
TRANSOURCE TRUCK & EQUIP	FILTERS, CABLES - 227	164.42
ZANDER AUTO PARTS	ACCT #14500131 - DEF, WPR BLD	584.91
WEST RIVER/LYMAN JONES	7,577,000 GAL BULK WATER	12,502.05
DAKOTAMART	PLATES, NAPKINS, DELI	136.91
TIGER'S FIRE EXTINGUISHER	EXT, CABINET - ALL SEASON FISH	399.91
MIDCONTINENT COMM	ACCT #375847701	244.33
COLUMN SOFTWARE PBC	SPEC MTG MIN	48.64
LAWSON PRODUCTS INC	CUST #10383001 WING NUTS *LESS	142.95
DAKOTAS ISA CHAPTER	CONF REG - BRETT FERGEN	550
	CLAIMS TOTAL	188,136.35

L Cronin moved and Kenzy seconded to pay the claims as presented. Motion passed on Voice Vote.

**Adjournment.** Mayor Hanson adjourned the meeting at 6:43 pm.

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Gloria Hanson, Mayor

ATTEST:  
(SEAL)

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Roxanne Heezen, Finance Officer