

FORT PIERRE CITY COUNCIL
APPROVED MINUTES
REGULAR MEETING
Monday, December 18, 2023

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson at 6:30 pm. Members in attendance for Roll Call were Bernhard, L Cronin, R Cronin, Deal, Iversen, and Kenzy. Officials in attendance were Cromwell, Heezen, and Tibbs. Meeting was also held via Zoom.

Approval of Agenda. L Cronin moved and Iversen seconded to approve the agenda. Motion passed on Voice Vote.

Conflict of Interest Declarations. L Cronin declared a conflict of interest with the 2024 Dray, Electrical and Plumbing Licenses.

Reports. 1.) Hanson reported to council that the Park Department installed three musical flowers donated by GROW SD in the playground area at Fischers Lilly Park, the playground near the swimming pool and the Tyler Wilcox Memorial Park in Marion's Acres. She invited Kindergartners and First graders from the GOLD program for a photo at the flower nearest CYI. 2.) Hanson informed council that staff met with the Bureau of Reclamation team for preliminary discussion on the project to replace the Mni Wiconi line as well as Waldron Street from the bike path and it will extend to Verendrye (7500 foot). It will be bid in 2024 to start construction in 2025. 3.) Hanson reported that she had been in contact with Western Dakota Regional Water System reviewing the data that would be needed from the City to support their request for Congressional authorization and funding for the project. She followed up with letters to our Congressional delegates asking for their support. 4.) Hanson informed council Peaceful Pines has delayed its opening due to construction delays. The new goal for opening is 1/3/24. 5.) Hanson reminded council that the Pat Duffy Community Center will be serving Christmas dinner from 11 am to 2 pm and takeout is available. 6.) Hanson informed council that City offices will be closed Monday and Tuesday for the Christmas holiday. 7.) Heezen reported that General sales tax through October was up 11.29% YTD, BBB through October up 3.2% YTD, and Occupancy Tax through October was down .28% YTD. 8.) R Cronin gave the year-end report for the Expo. It was used 75 days for non-hockey events, hockey rents it from October through April 1. The fire sprinkler system was also replaced last summer. 9.) R Cronin reported that the Fort Pierre Fire Department received \$18,000 of personal protective equipment with the SD Volunteer Firefighter PPE Grant.

Consent Calendar: Bernhard moved and Deal seconded to approve the Consent Calendar: Minutes: 12/4/23 Council Meeting. Motion passed on Voice Vote.

2nd Reading (Final) Ord 1068 2024 Utility Budget. Kenzy moved and R Cronin seconded to approve the 2nd Reading (final) of Ordinance #1068 2024 Utility Budget. Motion passed on Voice Vote.

2nd Reading (Final) Ord 1069 Supplemental Budget. Iversen moved R Cronin seconded to approve the 2nd Reading (final) of Ordinance #1069 2023 Supplemental Budget.

Res 2023-14 2024 Salaries. Hanson explained that the Personnel Committee had met to discuss 2024 salaries. Two members were in favor of 5% raise and one member for 4% raise. She recommended a 4.5% raise as a compromise. L Cronin moved and Kenzy seconded to go into Executive Session at 6:47 pm pursuant to SDCL 1-25-2(1) to discuss Personnel. Motion passed on Voice Vote. Hanson declared an end to Executive Session at 7.04 pm. The following was presented:

RESOLUTION NO 2023-14

A RESOLUTION APPROVING THE 2024 SALARY AND WAGE SCHEDULE FOR THE CITY OF FORT PIERRE EMPLOYEES.

WHEREAS, South Dakota Codified Law provides that the governing board of each municipal corporation shall publish a complete list of all the salaries of all officers and employees and thereafter shall publish once any salary paid to any officer or employee who has been added or whose salary has been increased, and

WHEREAS, it is the intent of the City Council to provide a quality work environment and incentives for employees to improve job skills, now therefore

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BE IT RESOLVED, that the City Council, in and for the City of Fort Pierre, South Dakota does hereby approve the following salaries and wages:

Hourly Personnel (hourly basis)

Carolyn Deal	\$25.47	Dean Raymond	\$30.30
Kelly Tibbs	\$22.63	Lanny Hoffer	\$28.39
Cody LaCompte	\$34.39	Louis Young	\$28.21
Dalton Martian	\$33.65	Lee Thorson	\$20.18
Dan Myers	\$37.46	Shane Pearson	\$29.69
Terry Schroer	\$41.95	Joey Montana	\$40.62
Brett Fergen	\$31.05	Casey Breitag	\$27.88
Shannon Crawford	\$28.12		

Salaried Personnel (annual basis)

Rick Hahn	\$ 102,602.00	Roxanne Heezen	\$ 97,888.00
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Elected Officials (annual basis)

Mayor	\$ 38,791.80	Council Members	\$ 10,994.91
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Appointed Officials (per meeting)

Planning & Zoning	\$40.00	Board of Adjustment & Appeals	\$40.00
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L Cronin moved and Deal seconded to approve a 3.5% raise for the 2024 Salaries. Hanson asked if the Council and Mayor salaries were to remain the same. L Cronin amended his motion and R Cronin seconded to approve a 3.5% raise for the 2024 Salaries, Council and Mayor Salary to remain unchanged. L Cronin, R Cronin, Deal and Kenzy voted aye. Bernhard and Iversen voted nay.

Res 2023-15 Dates and Time for Council Meetings. The following was presented:
RESOLUTION NO. 2023-15

A RESOLUTION ESTABLISHING DATES AND TIME FOR COUNCIL MEETINGS OF THE CITY OF FORT PIERRE, SOUTH DAKOTA.

WHEREAS, Ord 973 states that dates and time for Council meetings would be set by Resolution, now therefore,

BE IT HEREBY RESOLVED, by the City Council of the City of Fort Pierre, South Dakota, that the dates and time of council meetings effective the 2/5/24 meeting are as follows:

Dates: 1st and 3rd Mondays (in case of Monday holiday, the meeting will be held the next succeeding day not a holiday)

Time: 6:00 P.M. Central Time

Iversen moved and Kenzy seconded to approve Resolution 2023-15 Dates and Time for Council Meetings as presented. Motion passed on Voice Vote.

Authorization to Advertise for Assistant Public Works Director-Code Enforcement. Hanson informed council that a Certified Law Enforcement Officer by the State of SD preferred had been added to the job description. Iversen moved and Bernhard seconded to accept the updated Job Description as presented and to authorize advertising for the Assistant Public Works Director-Code Enforcement position. Motion passed on Voice Vote.

2023 Plumbing License-Dan's Plumbing. L Cronin moved Deal seconded to approve the 2023 Plumbing License for Dan's Plumbing. Motion passed on Voice Vote.

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2024 Electrical, Plumbing, and Dray Licenses. The following was presented:

2024 Dray, Electrical & Plumbing Licenses

Dray	Electrical	Plumbing
Envirotech Waste Services	Ferding Electric Baldwin Electric	Larry's Plumbing Allied Plumbing & Heating Dan's Plumbing (Dan Timmons)

R Cronin moved and Kenzy seconded to approve the licenses as listed for the 2024 Electrical, Plumbing, and Dray Licenses. Motion passed on Voice Vote. L Cronin abstained.

2023-2024 Mobile Home License Baldwin/Fridley. Iversen moved and R Cronin seconded to approve the 2023-2024 Mobile Home License for Baldwin/Fridley Mobile Home Court. Motion passed on Voice Vote.

Res 2023-16 Bad Debt. The following was presented:

RESOLUTION NO. 2023-16

A RESOLUTION TO AUTHORIZE THE FINANCE OFFICER TO ELIMINATE CUSTOMER ACCOUNT BALANCES WHEN THE CITY IS UNABLE TO COLLECT THE BALANCE.

WHEREAS, the following customers have an unpaid balance due that is uncollectible,

Name	Balance Due	Account	Reason
Joseph McNulty	\$32.86	#265050002	Collections percentage
Rebecca Deighton	\$83.21	#265010001	Collections percentage
Cody Hurtado	\$13.72	#228610006	Collections percentage

WHEREAS, the above mentioned utility account owners have account balances that the City can no longer collect the balance due to collections percentage, now therefore

BE IT RESOLVED, that the City Council, in and for the City of Fort Pierre, South Dakota, does hereby authorize the Finance Officer to eliminate the above mentioned utility accounts or accounts receivable in their entirety effective December 18, 2023.

Heezen explained this was the Collection Agency's percentage for collection. L Cronin moved and Kenzy seconded to approve Resolution 2023-16 Bad Debt as presented. Motion passed on Voice Vote.

Joint Powers Agreement for Year-Round Fish Cleaning Station. Hanson informed council the agreement had been reviewed by legal counsel. Kenzy objected to the City providing parking for the project. He was informed that it includes street parking and the use of a COE lot which had been discussed at a prior meeting. Iversen moved and R Cronin seconded to approve the Joint Powers agreement for the Year-Round Fish Cleaning Station. Bernhard, L Cronin, R Cronin, Deal, and Iversen all vote aye. Kenzy voted nay.

Engineering Proposal for 2024 Streets-6th Ave & Creager. R Cronin moved and L Cronin seconded to approve the Engineering Proposal for the 2024 Streets of 6th Avenue and Creager Court requesting condensing the time frame of March to a sooner date. Motion passed on Voice Vote.

Public Comment. Allen Weller shared pictures of the pot holes on Verendrye asking for repair. Hanson informed him staff would check into the issue.

Claims.

ANIMAL CLINIC OF PIERRE	ANIMAL CARE - 11/23	63.00
BARTLETT & WEST	NW RESERVOIR & CONN PROJ	26,222.55
BALLEW CONSTRUCTION INC	DIR BORE - PARK ST ALLEY	2,123.21
CHANDLER AUTOGLASS & REC	REPLACEMENT GLASS @ROCK	60.00

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CHOLIK SIGNS	SIGNS	280.00
CHRISTY LUMBER INC	CONCRETE MIX	28.50
CENTURYLINK INC	ACCT #605-E34-5291 789	85.28
CITY OF PIERRE	3.07 TN RUBBLE	219.17
COMMTech INC	SERVICE CALLS	663.97
CLEARFLY	ACCT #SBN109934	230.39
DAKOTA PUMP & CONTROL CO	2 RELAYS - DUNES LIFT	146.03
DAKOTA SUPPLY COMPANY	CUST #71298 - GE 60TO5 CT	618.38
FERGUSON WATERWORKS	CUST #20933 - METER, FLG KIT	1,023.01
FRIMAN OIL & GAS INC		26 44.72
NAPA GENUINE PARTS INC	FILTERS - 223	97.50
I & S GROUP INC	TATANKA TRAIL	8,260.00
GWORKS	ANNUAL FEES - 2024	37,589.00
NORTHWEST PIPE FITTINGS	ACCT #28668 - ANTIFREEZE	169.97
RUNNINGS SUPPLY INC	PROPANE, MURIATIC ACID GAL	20.98
SMALL ENGINE HOUSE	CLUTCH ISSUE	574.63
TRANSOURCE TRUCK & EQUIP	FILTERS - 223	560.00
WESCO	CUST #26900-01 - POLYSET FOAM	225.60
DAKOTAMART	CHRISTMAS PARTY	502.69
MIDCONTINENT COMM	ACCT #002003501	113.91
DOTY & SONS CONCRETE	PICNIC TABLES	3,510.00
	CLAIMS TOTAL	83,432.49

L Cronin moved and Kenzy seconded to pay the claims as presented. Motion passed on Voice Vote.

Adjournment. Mayor Hanson adjourned the meeting at 7:30 pm.

Gloria Hanson, Mayor

ATTEST:
(SEAL)

Roxanne Heezen, Finance Officer