

FORT PIERRE CITY COUNCIL
APPROVED MINUTES
REGULAR MEETING
Monday, December 21, 2020

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson at 6:30 pm. Members in attendance for Roll Call were Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram. Officials in attendance were Cromwell, Hahn, Heezen, Thorson, and Tibbs. Meeting was held via Zoom and in-person all motions are recorded as roll call votes.

Approval of Agenda. Weisgram moved and Kenzy seconded to approve the agenda. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

Conflict of Interest Declarations. Weisgram declared a conflict of interest on the Acceptance of Resignation for Ward 3 Councilman Weisgram.

Reports. 1.) Hanson informed council of the Pat Duffy Center freewill offering Christmas Dinner that will begin at 11:30 for those with last names A-M, then at 12:30 N-Z will be served. There will be curbside pickup available and you can call 223-2701 after 10:30 am on Christmas Day to place your order. 2.) Hanson reported to council that she, Hahn, and Lori Jacobson had attended the Verendrye Museum meeting and explained to the Museum Board that Jacobson would be the City contact for work orders and Cronin was still the Council representative. They also reviewed the guidelines set forth in the contract between the Museum Board and City. 3.) Heezen informed council that Sales Tax through October was up 7% YTD and for the month of October up 10%, BBB was down 4% for same period, but up 12% for the month of October. Occupancy Tax is down 6% YTD through October. 4) Heezen reported she had included the Fireworks sales and discharge hours schedule in the packet. 5) Hahn informed council that the building permit information had been included in the packet. 6) Hahn informed council of the Missouri River Bridge construction and the temporary pedestrian sidewalk that has been constructed during the construction phase. 7) Cronin asked about the status of the alley behind the Courthouse and School. Hahn informed Cronin they had discussion with the School and County and plans will be designed this winter. 8.) Council also has no objections to the request by the Fort Pierre Fire Department for a Christmas Eve bon fire at the Stanley County Fairgrounds in conjunction with Lutheran Memorial Church.

Consent Calendar. Weisgram moved and Bernhard seconded to approve the Consent Calendar: Minutes-12/7/20. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

2nd (Final) Reading Ord #1046 Utility Budget 2021. Heezen explained there were no changes and had been discussed by the Utility Committee. Rathbun asked for more information on the lagoon project. Hahn and Thorson explained the changes that were being made to the lagoons were necessary to meet the new standards that were being implemented by DENR. Bernhard moved and Ricketts seconded to approve 2nd (Final) reading of Ordinance #1046 Utility Budget 2021 as presented. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Ricketts, and Weisgram voting aye. Rathbun voted nay.

2nd (Final) Reading Ord #1047 Utility Rates 2021. Heezen explained the increases to the utility rates along with an additional surcharge that is necessary to finance the improvements being made at the lagoons. Ricketts moved and Kenzy seconded to approve 2nd (Final) reading of Ordinance #1047 Utility Rates 2021 as presented. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

2nd (Final) Reading Ord #1048 Supplemental Budget 2020. Bernhard moved and Ricketts seconded to approve the 2nd (Final) reading of Ordinance #1048 Supplemental Budget 2020 as presented. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

2021 Electric, Plumbing, and Dray Licenses. The following list was presented:

| Dray | Electrical | Plumbing |
|------|----------------|----------------------|
| | Onida Electric | Jared's Plumbing LLC |
| | King Electric | Dakota Plumbing |

Weisgram moved and Cronin seconded to approve the 2021 Electric and Plumbing Licenses as presented. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

Property Tax Abatement-Dennis Larson. Heezen explained a trailer was moved out and was still taxed. Weisgram moved and Bernhard seconded to approve the abatement of 2019 Property Taxes payable in 2020 for parcel #8899 for Dennis Larson in the amount of \$212.34. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

Authorize the purchase of Cues Push Camera with Locator and Transmitter. Thorson explained this would help camera services

and locate service lines. It is the same company as the current camera trailer and can be used in a 6” main. Cronin moved and Kenzy seconded to authorize the purchase of the Cues Push Camera with Locator and Transmitter in the amount of \$13,519.00. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

Res 2020-21 Salaries 2021. The following was presented:

RESOLUTION NO 2020-21

A RESOLUTION APPROVING THE 2021 SALARY AND WAGE SCHEDULE FOR THE CITY OF FORT PIERRE EMPLOYEES.

WHEREAS, South Dakota Codified Law provides that the governing board of each municipal corporation shall publish a complete list of all the salaries of all officers and employees and thereafter shall publish once any salary paid to any officer or employee who has been added or whose salary has been increased, and

WHEREAS, it is the intent of the City Council to provide a quality work environment and incentives for employees to improve job skills, now therefore

BE IT RESOLVED, that the City Council, in and for the City of Fort Pierre, South Dakota does hereby approve the following salaries and wages:

| Hourly Paid Personnel | | | Salaried Personnel | | |
|-----------------------|---------|--------|--|-------------|-------------|
| Carolyn Deal | \$22.54 | Hourly | Rick Hahn | \$90,789.50 | Annually |
| Kelly Tibbs | \$20.02 | Hourly | Roxanne Heezen | \$86,592.90 | Annually |
| Lori Jacobson | \$24.03 | Hourly | Vernon Thorson | \$86,592.90 | Annually |
| Sid Geigle | \$33.14 | Hourly | | | |
| Dan Myers | \$33.14 | Hourly | | | |
| Terry Schroer | \$36.20 | Hourly | | | |
| Shannon Crawford | \$24.89 | Hourly | Elected & Appointed Officials | | |
| Shane Nickels | \$27.02 | Hourly | Mayor | \$35,298.98 | Annually |
| Dean Raymond | \$26.83 | Hourly | Council Members | \$10,528.29 | Annually |
| Lanny Hoffer | \$25.12 | Hourly | Planning & Zoning | \$40.00 | Per Meeting |
| Louis Young | \$24.96 | Hourly | Board of Adjustment | | |
| Shane Pearson | \$24.47 | Hourly | & Appeals | \$40.00 | Per Meeting |
| Joey Montana | \$28.65 | Hourly | | | |
| Casey Breitag | \$24.67 | Hourly | | | |

Kenzy moved and Cronin seconded to approve a 1% increase to salaries for the city employees. Kenzy felt that with the increase in the cost of insurance and the State recommending a 2.5% raise that a 1% raise was in accordance. . Weisgram and Bernhard both felt that it was necessary to pay employees their worth to be competitive with the State, City of Pierre, and Hughes County in close proximity. Mayor Hanson indicated that she is very pleased with the current staff and feels that they all work effectively together. Ricketts said the cost of housing is another factor that needs to be considered. Motion failed on roll call vote with Cronin and Kenzy voting aye and Bernhard, Rathbun, Ricketts, and Weisgram voting nay. Bernhard moved and Ricketts seconded to approve the 4% increase as presented in Resolution 2020-21. Motion passed on roll call vote with Bernhard, Ricketts, and Weisgram voting aye and Cronin, Kenzy, and Rathbun voting nay. Mayor Hanson broke the tie with an aye vote.

Appointment of Don Zeller to Pierre-Fort Pierre Historic Preservation. Cronin moved and Weisgram seconded to approve the appointment of Don Zeller to the Pierre-Fort Pierre Historic Preservation Committee. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

2021 Antenna Site Lease. Cronin moved and Kenzy seconded to approve the 2021 Hughes County Emergency Antenna Site Lease agreement in the amount of \$600. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

2021 Professional Services Agreement-Animal Clinic. Heezen informed council there were no changes to the agreement. Cronin moved and Ricketts seconded to approve the 2021 Professional Services Agreement with the Animal Clinic of Pierre. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

Acceptance of Resignation of Ward 3 Councilman Weisgram. Weisgram submitted his resignation letter to the council effective 12/31/20. He encouraged the council to continue their forward thinking for the City and thanked the council for the opportunity to serve with them. Ricketts moved and Cronin seconded to accept the resignation of Ward 3 Councilman Weisgram. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, and Ricketts all voting aye. Weisgram abstained.

12/21/2020

Claims.

| | | | |
|-----------------------------------|-----------|---|-----------|
| Adams ISC | 893.00 | Malone Engineering | 650.00 |
| Airtech Heating and Cooling | 100.00 | Menard | 157.60 |
| Bartlett & West | 13,743.25 | Missouri Shore Domestic Violence Center | 1,250.00 |
| Black Hills Chemical & Janitorial | 2,308.12 | Missouri Shore Domestic Violence Center | 1,250.00 |
| Border States Electric Supply | 21.98 | Missouri Shore Domestic Violence Center | 1,250.00 |
| Border States Electric Supply | 438.62 | Missouri Shore Domestic Violence Center | 1,250.00 |
| Border States Electric Supply | 54.94 | Northwest Pipe Fittings | 445.27 |
| BPro | 95.00 | Pollard Water | 200.56 |
| Capital Journal | 499.90 | Pollard Water | 94.50 |
| CenturyLink | 92.38 | Running's Supply | 34.84 |
| Curt Merriman Printing Inc. | 106.00 | Running's Supply | 20.98 |
| Dakota Pump & Control Co. | 3,000.00 | S.D. Bureau of Administration | 28.12 |
| Dakota Supply Company | 147.28 | Security Lock Service | 18.00 |
| David Vogel | 600.00 | Shane Pearson | 14.00 |
| JC Office Supply | 26.94 | Sioux Valley Environmental | 280.00 |
| JC Office Supply | 22.56 | USA BlueBook | 883.38 |
| JC Office Supply | 6.47 | Wegner Auto Co. | 254.59 |
| Joey Montana | 14.00 | Wheelhouse Plumbing | 285.00 |
| Lynn's Dakotamart | 131.45 | Wheelhouse Plumbing | 285.00 |
| Lynn's Dakotamart | 19.96 | WW Tire Service | 667.00 |
| Lynn's Dakotamart | 8.99 | WW Tire Service | 81.00 |
| Lynn's Dakotamart | 2.99 | Zander Auto Parts & Machine Shop | 283.73 |
| Lynn's Dakotamart | 74.35 | Zep Sales & Service | 2,496.68 |
| Lynn's Dakotamart | 96.58 | Total | 34,685.01 |

Payroll related/misc payments for Nov 2020 to be approved 12/21/20:

| | | | |
|-------------------------------------|-----------|-----------------------------------|-----------|
| American Family Insurance | 1,375.60 | Optilegra | 190.10 |
| Accounts Management | 100.00 | Payroll | 55,409.23 |
| City of Fort Pierre | 252.00 | S.D. Retirement System | 10,393.20 |
| Delta Dental | 1,201.60 | S.D. Supplemental Retirement Plan | 3,200.00 |
| EFTPS - Internal Revenue Service | 21,388.29 | United Way | 128.42 |
| Kansas City Life | 85.72 | | |
| Office of Child Support Enforcement | 640.26 | Total | 94,364.42 |

Nov 2020 ACH Payments for Council Approval 12/21/20:

| | | | |
|---------------------|-----------|----------------------------|-----------|
| Avera | 13,991.12 | PSN | 9.24 |
| Capital Area Refuse | 476.36 | S.D. Department of Revenue | 11,018.43 |

12/21/2020

| | | | |
|--------------------------------|-----------|--------------|------------|
| City of Fort Pierre | 5,054.77 | FNB | 5,413.39 |
| Envirotech | 743.00 | WEX | 2,575.59 |
| MDU | 37.27 | Wells Fargo | 223.55 |
| Missouri River Energy Services | 93,443.18 | West Central | 269.49 |
| | | Total | 133,255.39 |

Cronin moved and Weisgram seconded to pay the claims as presented along with the invoices for Microfix in the amount of \$590.00 for docking stations and AMR monthly contract in the amount of \$1,462.50 for CARES reimbursement. The third invoice was to USA Bluebook in the amount of \$1,442.82 for the Safety grant the City received from Safety Benefits for an amended claims total of \$37,640.33. Motion passed on roll call vote with Bernhard, Cronin, Kenzy, Rathbun, Ricketts, and Weisgram all voting aye.

Adjournment. Mayor Hanson adjourned the meeting at 7:30 pm.

Gloria Hanson, Mayor

ATTEST:
(SEAL)

Roxanne Heezen, Finance Officer