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Pierre/Ft. Pierre Historic Preservation Commission

February 2025 Minutes

*February 18, 2025, meeting at the Pierre Senior Center, 401 West Pleasant Drive, Pierre, SD 57501
Meeting called to Order by President Buscher at 12:05pm CST.*

In Attendance

Commission Members: President Buscher, Treasurer Donna Leslie, Secretary Robert Kean, Beth Thompson, Shirley Swanson

Guests: Amy De Santis

Meeting working documents were referred to and reviewed in preparation for Commission discussion including financial documents, further explanatory notes relating to agenda items and the updated Commission Booklet Inventory.

Commission Members Volunteer Hours were recorded.

Volunteer Hours: June 1, 2024 – January 21, 2025, = 225.75

Prior to beginning the Agenda, Commission Members introduced themselves to and welcomed Amy De Santis. Ms. De Santis owns a home in the Pierre Historic Hill District and shared her efforts to discover more about and clarify and confirm existing information relating to her property. Discussion followed suggesting several avenues of inquiry she may consider and pursue.

Approval of Minutes

The January 21, 2025, Commission Revised Draft Minutes were reviewed. There being no further additions or corrections offered, Shirley Swanson moved, Beth Thompson seconded, that the Pierre/Ft. Pierre Historic Preservation Commission (PFPHPC) January 21, 2025, Minutes be approved and distributed as presented.

MOTION PASSED

Financial Planning Document Review

Commission Members reviewed the PFPHPC Financial Planning Document and accompanying materials including further notations to the Financial Planning Document previously provided to the Commission. Items included invoice submitted to Pierre City Hall Financial Department for the Lewis & Clark Trail Alliance membership; invoice received from Factor 360 for website and email hosting and maintenance. Treasurer Leslie noted a pending adjustment to the Financial Planning Document to reflect the approved expenditure for the

publication of a booklet commemorating the South Dakota 100th Legislative Session. Treasurer Leslie further reminded the Commission of the upcoming 2025 State History Conference to be held in Deadwood on May 8-9, 2025. Commission Members Spencer and Kean have indicated an interest in attending. Further details on the Conference are pending.

MOTION: Beth Thompson moved, Shirley Swanson seconded, that \$471.00 be expended from Budget Category #447 to pay Factor 360 for the Pierre/Ft. Pierre Historic Preservation Commission website and email hosting and maintenance for the period from February 2025 to January 2026.

MOTION PASSED

Old Business: 100th South Dakota Legislative Session

President Buscher updated the Commission on the completion of a booklet complementing other commemorations of the 100th South Dakota Legislative Session. The booklet has been sent out to Commission Members for their review and edits. She asked the edits and comments be provided by 2.28.2025 for final revisions and printing. She further shared ideas on distributing the booklet including linking with organizations planning events soon, such as Zonta. The Commission further discussed strategies and contact persons to have the booklet recognized in both houses of the state legislature during session.

Adding Sites to the National Registry

President Buscher revisited the grid listing previously sent to the Commission. The listing sets out properties in the Pierre community that are potential candidates for inclusion on the National Registry. Discussion followed on strategies, approaches and needed supports to consider to select and determine the interest of property owners to begin the process.

Presentations to Pierre/Ft. Pierre City Councils

President Buscher updated the Commission that a meeting with the Pierre City Commission is tentatively set for March. She is awaiting a response from the Ft. Pierre City Offices.

Ft. Pierre Chouteau Sign Replacement

Commission Member Kean updated the Commission that the City of Ft. Pierre is interested in assisting with the replacement of the Ft. Pierre Chouteau sign located at the southeast corner of the intersection of Fort Chouteau Road and Highway 1806. Discussion followed on the background of the Commission's efforts to develop the informational signs recently placed in the Pierre/Ft. Pierre communities to review what resources may be available to assist in the design the Chouteau replacement sign. Kean will continue the review and report back at the next meeting.

New SHPO Grant Application (due 3.31.25)

President Buscher will send out the State Historic Preservation Office (SHPO) Grant Application working document to Commission Members for review. The Application will be considered for approval at the Commission's March 2025 meeting and submission by March 31, 2025.

New Business: PFPHPC Booklet Inventory Update

Commission Member Kear updated the Commission on the Commission's Publication Inventory as of February 12, 2025. The inventory currently consists of the booklets printed by the Commission and stored, awaiting distribution, at the Pierre City Hall, the Ft. Pierre Development Corporation (Log Cabin) in Ft. Pierre and with Commission Members. Discussion followed on what publications to consider reprinting and within what time frame. The current budget will support an expenditure of \$3,200.00 towards this effort. Commission Members will review the inventory and further discuss a booklet reprinting schedule at the March meeting.

2025 State Historical Society Annual Conference

Please see Financial Planning Document Review above.

Organizational Membership Dues/Invoices

Please see Financial Planning Document Review above.

PFPHPC Website Maintenance

Please see Financial Planning Document Review above.

Other Business:

No further business was brought before the Commission.

Meeting Adjourned

Meeting adjourned at 12:45pm.

NEXT MEETING DATE: Tuesday, March 18, 2025, at 12pm noon CST at the Pierre Senior Center, 401 West Pleasant Drive, Pierre, SD 57501.