

FORT PIERRE CITY COUNCIL  
APPROVED MINUTES  
REGULAR MEETING  
Monday, November 17, 2025

The regular meeting of the Fort Pierre City Council was held at the SD Municipal League conference room and called to order by Mayor Hanson at 6:00 pm. Members in attendance for Roll Call were Bernhard, L Cronin, R Cronin, Deal, Iversen (Zoom) and Kenzy. Officials in attendance were Scheibe, Hoffrogge, Powell, and Tibbs. Meeting was also held via Zoom.

**Approval of Agenda.** L Cronin moved and Kenzy seconded to approve the agenda as presented. Motion passed on Voice Vote.

**Conflict of Interest Declarations.** Deal declared a Conflict of Interest on the Temporary Liquor License for the Silver Spur.

**Reports.** 1.) Hanson informed council she had spoken at the Naturalization Ceremony that was held at the Ramkota. There were 75 new American citizens representing 30 different countries. They hope to hold the Spring ceremony in Fort Pierre. 2. Hanson reported to council that interviews took place for the Administrative Assistant position. References are being checked and she hopes to recommend a candidate at the next meeting. 3.) Hanson informed council that staff had met with City of Pierre to discuss maintenance responsibilities and policies for the new bridge enhancements, specifically the pier lighting and banners. 4.) Hanson reported that the Street and Utility committee had met to review 2026 Street projects, equipment purchases, office space in the shops, and utility rates which will need approval in December. 5.) Hanson informed council she had spoken at Rotary Club and gave them an update on the bridge enhancements, bridge plaza, Tatanka Trail, and the sculptures. 6.) Hoffrogge reported to council that sales tax for September is up 16.14% and YTD up 5.04%, BBB for September is up 10.77% and YTD up 4.94%. 7.) Powell informed council of some software he is researching for the Public Works Department that would enhance building permits and code enforcement. 8.) L Cronin commended the Pierre Governors on their State Football Championship and Zach with KCCR on his coverage of the commissioning of the USS Pierre littoral combat ship.

**Consent Calendar.** Kenzy moved and Deal seconded to approve the Consent Calendar: Minutes: 11/3/25 Council Meeting. Motion passed on Voice Vote.

**Public Comments.** There were no public comments.

**2<sup>nd</sup> (final) Reading of Ord 1080-Amending Appointments/Terms by City Council.** Bernhard moved and Iversen seconded to approve the 2<sup>nd</sup> (final) Reading of Ordinance 1080-Amending Appointments/Terms by City Council. Motion passed on Voice Vote.

**Res 2025-17 Special Maintenance Fee.** The following was presented:

**RESOLUTION 2025-17**

**A RESOLUTION TO AUTHORIZE A SPECIAL MAINTENANCE FEE THROUGHOUT THE CITY OF FORT PIERRE, PURSUANT TO 9-43-138 AT A RATE OF \$1.25 PER FRONT FOOT.**

**WHEREAS**, the City Council has determined a need to assess an annual special maintenance fee pursuant to SDCL 9-43-138 at a rate of \$1.25 per front foot to property owners within the municipality, and

**WHEREAS**, the City council has exempted public school, county, and city property from said fee, and

**WHEREAS**, the special maintenance fee is levied for the purpose of maintaining and repairing public improvements, and

**WHEREAS**, the special maintenance fee is based upon the lots fronting and abutting the public improvements that are maintained by the City of Fort Pierre, and

**WHEREAS**, the City council has determined that the total special maintenance fee to be assessed in 2025 and collected in 2026 is \$222,308.75. This amount has been certified with the county auditor and subject to review and equalization the same as assessments or taxes for general purposes, and

**WHEREAS**, the City council has elected for this fee to be added to the general assessment against the property and certify the fee assessed together with the regular assessment to the county auditor to be collected in the same manner as municipal taxes are collected for general purposes, in 2 equal installments with the exception of the State and Federal Government as indicated above, now therefore

**BE IT RESOLVED**, that the City Council, in and for the City of Fort Pierre, South Dakota, does hereby authorize the special maintenance fee be levied upon lots fronting and abutting public improvements for the purpose of maintaining and repairing public improvements. Such funds received from this fee shall be used only for the maintenance and repair of existing public improvements.

Deal moved and R Cronin seconded to approve Resolution 2025-17 Special Maintenance Fee as presented. Motion passed on Voice Vote.

**2026 Liquor License Renewal- Family Dollar.** R Cronin moved and L Cronin seconded the motion to approve the 2026 Liquor License for the Family Dollar: Type: Retail On-Off Sale Wine; Legal: Block 60, Lots 8-15 plus lot H1;Less Lot H2 in Lot 8, City of Fort Pierre, Stanley County, SD. Motion passed on Voice Vote.

11/17/2025

**Authorization to sign 2026 Animal Shelter/Pound Contract.** Tibbs informed council of the increases for boarding, euthanizing, and administrative fees in the contract. L Cronin moved and Kenzy seconded to authorize signing the 2026 Animal Shelter/Pound Contract as presented. Motion passed on Voice Vote.

**Temp Liquor License-Silver Spur-12/6/25-Pat Duffy Community Center.** Bernhard moved and Kenzy seconded to approve a Temporary Liquor License for the Silver Spur for an event on 12/6/25 at the Pat Duffy Community Center. Motion passed on Voice Vote.

**Res 2025-19 Plat of Lots 4 & 5 BAK Addition, WKS LLC, Petitioner.** The following was presented:

**RESOLUTION NO. 2025-19**

**A RESOLUTION APPROVING THE PLAT OF LOTS 4 & 5, BAK ADDITION, CITY OF FORT PIERRE, STANLEY COUNTY, SOUTH DAKOTA.**

**WHEREAS:** WKS LLC. is the owners of the property described as:

Thomas First Subdivision of the North 20 feet of the East 432 feet of Lot 9 & the East 432 feet of Lots 10-12, Less Lots 1-3 BAK Addition, City of Ft. Pierre, Stanley County, South Dakota, and

**WHEREAS,** the parties have caused the same to be surveyed and platted, hereafter to be known as Plat of Lots 4 & 5, BAK Addition, City of Fort Pierre, Stanley County, South Dakota, and

**WHEREAS,** the plat of the above described property has been executed according to statute, and

**BE IT RESOLVED,** that the City Council in and for the City of Fort Pierre, South Dakota does hereby approve said Plat of Lots 4 & 5, BAK Addition, City of Fort Pierre, Stanley County, South Dakota.

Powell informed council that the purpose of the plat was the sale of Lot 5 and an access/utility easement had been added. Planning and Zoning recommended the plat as presented. Deal moved and R Cronin seconded to approve Resolution 2025-19 Plat of Lots 4 & 5, BAK Addition, City of Fort Pierre, Stanley County, South Dakota. Motion passed on Voice Vote.

**Authorization for Professional Service Proposal for 2026 Street Improvements-ISG.** Justin Heim with ISG explained the Proposal for the 2026 Street Improvements on 6<sup>th</sup> Street, Benjamin Street, Yellowstone Street/9<sup>th</sup> Ave intersection, and the Courthouse alley between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue. Iversen reminded council they had completed a Pavement Management Study and Capital Improvement Plan to assist in multi-year fiscal budget planning to maximize the available funds for improvements to the streets and the Courthouse alley wasn't slated for 2026. She suggested waiting until the County had more information/plans for the parking lot and work needed to stabilize the Courthouse before reconstructing the alley. She also asked if the contract could be amended if a Public Works Director was hired who could oversee the project. Heim stated adjustments could be made to the construction administration costs if that happened. R Cronin moved and L Cronin seconded to authorize signing of the Professional Service Proposal for 2026 Street Improvements from ISG in the amount of \$117,660. Motion passed on Voice Vote. Iversen voted nay.

**Authorization to sign 2026 Contract for Fire Protection Services-Fort Pierre Fire Department.** Scheibe recommended that any members of council that held board positions should abstain from voting. R Cronin stated that none of the members of the Fire Department would receive monetary gain from contract. R Cronin moved and Kenzy seconded to authorize signing of the 2026 Contract for Fire Protection Services from the Fort Pierre Fire Department. Motion passed on Voice Vote.

**Overview of new Election Laws.** Scheibe informed council of the new laws for City Council Elections and the process needed to adjust the current Charter regarding elections to be in compliance with the law.

**Claims.**

CITY OF FORT PIERRE	PETTY CASH USPS,DOR,RECORDING	889.68
A-G-E CORPORATION	CONCRETE 189 CY WATERTANK SHED	479
AIRTECH HEATING & COOLING	FURNACE SERVICE & FILTERS	438
ANIMAL CLINIC OF PIERRE	ANIMAL CARE 10/30/25	473
BARTLETT & WEST	PROJ 16059.006 REGIONAL WATER	1,434.75
BORDER STATES ELEC SUPPL	HOMC RRK 10 EA	702.74
BUTLER MACHINERY COMPANY	HEATER PARTS	1,244.59
CLEARFLY	SBN109934 11/1-11/30	239.42
DISPLAY SALES COMPANY	CHRISTMAS DECOR	256.5

11/17/2025

ELO PROF LLC	AUDIT SERVICES	15,117.60
FLOYDS TRUCK CENTER	FILTERS	599.29
FORT PIERRE BID BOARD		10,335.08
I & S GROUP INC	PROJ 22-27631 TATANKA TRAIL	7,000.00
GROSSENBURG IMPLEMENT INC	PARTS 510	128.05
GWORKS	ANNUAL SUBSCRIPTION 2026	38,329.00
HAWKINS INC	REAGENT	30.12
MMUA	TRAINING ELECTRIC	815
NORTHWEST PIPE FITTINGS	CEMENT, CLEANER	367.13
MORRIS INC	NEW SHOP SEWER	3,091.25
PHEASANTLAND INDUSTRIES	SAFETY SHIRTS	66.79
RUNNINGS SUPPLY INC	SURVEY PAINT	90.96
SD WATER & WASTEWATER ASC	1331 - JOEY MONTANA 2025	30
SD DEPT OF AG & NAT RES	PROJ-FT PIE MAINT YARD,COLD ST	100
SHARPE RENTALS INC	DRUMM ROLLER 11/4-11/7	900
VAN DIEST SUPPLY CO	TURF KING FERTILIZER	1,253.20
ZANDER AUTO PARTS	BATTERY	1,474.07
WEST RIVER/LYMAN JONES	10,805,000 GAL BULK WATER	19,989.25
USA BLUEBOOK	GLOVES	232.68
DAKOTAMART	ANTIFRZ	57.17
BRETT FERGEN	FLEX MULTIPLE	831.16
MIDCONTINENT COMM	ACCT 375847701 10/26-11/25	130.42
SCHREIBER ELECTRIC LLC	INSTALL CEILING FANS	1,413.27
COLUMN SOFTWARE PBC	MINUTES 10/6/2025	465.84
MAY ADAM GERDES & THOMPSON	ATTORNEY SERVICES 6/16-10/15	16,000.00
AVERA ST MARY'S HOSPITAL	TESTING 5/1-8/5	1,373.60
SD PROPERTY MANAGEMENT	ARROW BOARD	1,200.00
A&I DISTRIBUTORS	50 TUBES GREASE	227.25
DIESEL MACHINERY INC	STEEL FACE ROLLER REPAIR 238	1,715.58
TWILA HOFFFROGGE	FO SERVICES THRU 11/14/25	800
	CLAIMS TOTAL	130,321.44

L Cronin moved and Kenzy seconded to pay the claims as presented. Motion passed on Voice Vote.

**Executive Session.** Kenzy moved and Deal seconded to go into Executive Session at 6:46 pm pursuant to SDCL 1-25-2(3) to discuss Legal/Contractual Matters with counsel. Motion passed on Voice Vote. Hanson declared an end to Executive Session at 6:52 pm.

**Adjournment.** Mayor Hanson adjourned the meeting at 6:53 pm.

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Gloria Hanson, Mayor

ATTEST:  
(SEAL)

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Kelly Tibbs, Assistant Finance Officer