



Pierre/Ft. Pierre Historic Preservation Commission
November 2025 Minutes

November 18, 2025, meeting at the Pierre City Hall, 2301 Patron Parkway, Pierre, SD 57501
Meeting called to Order by President Buscher at 12:02pm.

Commission Members: President Kelli Buscher; Robert Kean, Secretary; Alan Haarstad; Patti Duffy; Larry Eliason; Ted Spencer

COMMISSION MEMBER CONFLICT OF INTEREST NOTIFICATION: None noted.

Guests:

PUBLIC COMMENT PERIOD: No guests attended.

Meeting working documents were referred to and reviewed including financial information and accompanying notes.

Commission Members Volunteer Hours were recorded.

Volunteer Hours: SHPO Grant Year: September 22, 2025 – October 21, 2025 = 34.75
Calendar Year: January 1, 2025 – October 21, 2025 = 403.25

Approval of Minutes

The September 23, 2025, and October 21, 2025, Commission Minutes were reviewed and there being no further additions or corrections, Ted Spencer moved, Alan Haarstad seconded that the Pierre/Ft. Pierre Historic Preservation Commission (PFPHPC) September 23, 2025, and October 21, 2025, Minutes be approved as presented. MOTION PASSED

Financial Planning Document Review

Commission Members reviewed the PFPHPC Financial Planning Document dated November 14, 2025, and accompanying materials setting out the status of the Commission’s current budget categories. President Buscher reviewed extended notes provided by Treasurer Donna Leslie on the ongoing discussions and review

with the City of Pierre Finance Office to better understand the history of three budget categories (#423, #428, #429) that do not have expenditure time restrictions. The review will likely result in a recommendation to split Budget Category #423 into two categories, and/or rename categories to make their status and use more clear. The City of Pierre Finance Office also redesignated the SHPO budget category (#447) which is time restricted, to #450. The review is expected to be completed by the end of the calendar year. Commission Members further discussed the extension of the SHPO fiscal year due to the delay in issuing grant funds and decided to dedicate a portion of the December Commission meeting for a conversation on future efforts and expenditures.

Old Business: Ft. Pierre Chouteau Sign Update

Commission Member Kean reported the completion of the effort. The new sign has been installed and the misspelling on the accompanying directional sign corrected. Funds for the effort were approved at the Commission's September meeting and invoices for the work have been received and submitted to the City of Pierre for payment.

Volunteer Hours/Reporting Items

This item will be reviewed and reported on when the new format details are developed.

Commission Officers

MOTION: With the acquiescence of the current officers, Ted Spencer moved that nominations cease and the current officers be reappointed for another term of one year in their current positions, Larry Eliason seconded.

MOTION PASSED

New Business: Booklet Reprinting

Commission Member Kean reported on his meeting with the Ft. Pierre Tourism and Promotion Council on November 5. He met with the Council to discuss sharing the expense of printing Commission booklets featuring both communities, for example, "Lewis and Clark in the Pierre and Fort Pierre Area" and "Pierre – Fort Pierre Driving Tour". The Council asked to be kept informed as the Commission develops its future booklet development and printing plans.

Commission Members discussed the history of the Commission's efforts to develop and maintain a series of interesting and relevant publications including exploring new topics. The consensus of the Commission is to continue publishing currently popular booklets, continue to update booklets as necessary and consider additional areas of interest such as the Cedar Hill Cemetery.

MOTION: Alan Haarstad moved, Patti Duffy seconded, that President Buscher is authorized to seek a bid and commit the following resources from budget category #450 to reprint the following booklets: "Lewis and Clark in the Pierre and Fort Pierre Area" - up to \$1,500.00; "Pierre – Fort Pierre Driving Tour" – up to \$1,500.00; "Pierre Historic Homes"- up to \$1,000.00.

MOTION PASSED

President Buscher will contact the printer for a bid and printing schedule.

Other Business:

Commission Members discussed developing signage and/or booklet information on topics such as the impact of steamboats in the Pierre/Ft. Pierre communities; continuing restoration/refurbishing of the Van Metre Bridge on the bike path; Lindburg visit/development of army air force base into Pierre airport. President Buscher asked each Commission Member to come to the next meeting prepared to discuss projects that can be implemented within this year's funding cycle.

Meeting Adjourned

Meeting adjourned at 12:50pm.

NEXT MEETING DATE: Tuesday, December 16 at 12pm noon CST at the Pierre City Hall

2301 Patron Parkway, Pierre, SD 57501.

PIERRE – FT. PIERRE HISTORIC PRESERVATION COMMISSION

C/O: PIERRE CITY HALL

2301 PATRON PARKWAY

PIERRE, SD 57501

EMAIL: INFO@HISTORICPIERREFORTPIERRE.COM

WEBSITE: [HTTPS://HISTORICPIERREFORTPIERRE.COM](https://HISTORICPIERREFORTPIERRE.COM)